



**Indianapolis Animal Care Services Advisory Board Meeting
Minutes from Tuesday, January 16, 2023, Meeting**

Board Members Present

Danielle Hynes, City County Council Appointee
Stacie Hurre, Marion County Public Health Department Representative
Brett Kruger, Mayoral Appointee
Katie Trennepohl, Deputy Director of Animal Care Services

Approval of November Meeting Minutes

- Stacie Hurre motioned to approve, motion passes, minutes approved.
- December minutes tabled until February meeting.

Field Operations (Billie Bowling)

- Reviewed December statistics report
- 281 total reports, 71 bite reports, 293 citations, 148 investigation impounds, 1,904 service calls
- Average response time – 2 days 4 hours 11 minutes
- Citations were broken down by code and reported
- Pending Runs 402

Kennel and Foster Report (Katie Trennepohl)

- Reviewed December statistics report
- Intake: 437 dogs, 153 cats, 72 birds, 0 livestock, 30 others, for a total of 692 animals.
- 240 adopted, 86 returned to owners, 204 transferred, 1 returned to wild, 17 shelter-neuter-return, 91 euthanized, 4 missing/unaccounted for in the system, 11 owner-requested euthanasia, 29 died in care, and 8 other. Total outcome of 691 animals.
- The live release rate was 85.23 % for all animals and 83.16% for dogs and 90.96% for cats and 85.53% for dogs and cats combined.
- Length of stay - 22 days
- 14 adoption returns
- Started December with 441 animals in ACS care, 111 animals in foster
- 65 Indy CARES Diversions
- Stray appointments are currently booking 10 days out, owner surrender appointments are 7 weeks out.

Volunteer Report (Lauren Wyatt)

- Reviewed December statistics report
- 31 new volunteers in orientation, 31 applications processed, 135 volunteers in training, 248 active volunteers.
- 2,145 hours volunteered at the shelter, 43 hours volunteered at special events, 60 hours volunteered for Freedom for a Day, 48.5 hours volunteered by service-learning groups. 2,193.5 total hours volunteered.

Community Outreach Report (Katie Trennepohl)

- Events:
 - Valentine's themed adoption campaign in process of being planned
- Media Coverage: Fox, AXIOS and WTHR adoptable pet pleas

Staffing Updates (Katie Trennepohl)

- 1 Part-Time Adoption Counselor vacancy
- 1 Full-Time Adoption Counselor vacancy
- 3 Animal Control Officer vacancies
- 1 Part-Time Customer Relations Officer vacancy
- 4 Full-Time Senior Animal Care Tech vacancies
- 3 Part-Time Senior Animal Care Tech vacancies
- 1 Vet Tech vacancy
- 2 Vet Assistant vacancies
- Administrator Role has been filled by Billie Bowling
- Interim Deputy Director will be Kelly Diamond

New Shelter Update

- City is still working on closing for the property at Emerson and Raymond. While waiting for the closing to take place they are in the process of getting a survey. The City is working to identify an owner's rep to move quickly on bids when ready to do so.

Action items – to be carried forward until complete

Item	Owner	Status	Due	Outcome
Bylaws	Danielle Hynes	On hold while waiting on new attorney to be named.	TBD	
Consultant for internal shelter operations	Kelly Diamond	Dr. Dines will spend the week of August 21 at the shelter focusing on kennel rounds, process improvement, dog behavior risk assessment chart, etc.		
Calculations for live release rate to be included in statistics reporting	New Leadership	On hold until new leadership starts.		

Statuses: not started, in progress, complete, tabled, on hold

Old Business

- Kelly Diamond: Humane Society of the Dunes allegations. We have reached out to the enforcement department in their county, currently waiting for that to be sent to us. Volunteer dog trainer pilot program is being worked on. Foster matchmaking program is going well. Social Committee has been created; goal is to improve staff morale. Best Friends Imbed program, Best Friends staff are observing today and tomorrow. Official imbed starts on February 6th. *Best Friends Staff introduced themselves and provided their background.*

New Business/Sub-Committee Update (*IACS feedback in italics*)

- Medical Sub-Committee
 - Did not meet.
- Volunteer Sub-Committee
 - Met last Sunday.
 - Volunteers expressed interest in increasing public engagement through connections they have, want to create a public engagement committee.

- Cat routing. What is the best way to submit a cat that needs routed? Jotform was identified to be the best way for now.
- TNR cat room check list being proposed to appropriate staff.
- Mess management graphics posted in laundry room, video in the works.
- Next meeting February 8th.
- Field Operations Sub-Committee
 - Did not meet.
- Rescue Sub-Committee
 - Did not meet.
- Foster Sub-Committee
 - Met last night.
 - Lack of tube feeding supplies in shelter for young puppies and young kittens struggling with bottle feeding.
 - Foster LinkTree created to house all foster materials.
 - Clearer communication about medical sending animals to foster is needed.
 - New foster recruitment. Work to streamline application is happening, currently getting 5-10 new apps a day. Social media pushes happening in the future.
 - Conversation about using volunteers to process foster applications.
- Katie Trennepohl: Cold weather, FIDO has triaged about 50 runs, ACO's have picked up 9 over time shifts, run load has increased due to the weather, proactive media and social pushes have been done.
- Danielle Hynes announced her resignation from the board. Danielle will stay on until a replacement has been found.

Public Comments (*IACS and Board feedback in italics*)

- Ren Hall: Is the Humane Society of the Dunes currently able to pull animals?
 - *IACS: They are not able to pull animals currently.*
- Ren Hall: Will the social media push for fosters be soon?
 - *Board: There was not a concrete time frame mentioned.*
- Monica Griffin: Public Engagement is more than just an adoption event. It can be events like Trunk or Treat, events to get the community to the shelter.

Adjourned at 6:39 p.m. The next meeting is Tuesday, February 20, 2023, at 6:00 pm.