

# **Inquiry on materials and supplies of manufacturing production 2023**

## **Instructions**

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## 1. General

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The inquiry on materials and supplies of manufacturing production collects information on purchases of the main materials and supplies used in manufacturing production (raw materials, semi-finished products, additives and supplies). This data collection concerns purchases made in 2023. The data of the materials and supplies inquiry cannot be obtained elsewhere.

The data are primarily used in national accounts calculations and compilation of other economic statistics.

The data supply obligation of enterprises is based on the Finnish Statistics Act (280/2004, amended 361/2013). The data on individual data suppliers are confidential and they are used only for compiling statistics.

## 2. Questionnaires

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Data suppliers are requested to answer with the electronic data collection questionnaire  
[www.tilastokeskus.fi/keruu/teat/lomake](http://www.tilastokeskus.fi/keruu/teat/lomake).

The electronic data collection application includes instructions. The instructions can be accessed by clicking the keywords on the questionnaire.

The **user ID** and **password** for the electronic data collection are given in the top right hand corner of the accompanying letter.

The contact details of the data provider have been pre-filled on the "Basic data" page. **If the pre-filled data have changed or are incorrect, kindly correct or complete the data.**

The form asks for the following data concerning purchases of materials and supplies for manufacturing production:

- heading code and
- value data (in euros)

Data on the purchases of materials and supplies for manufacturing production are collected according to the EU's CN nomenclature.

Headings are added to the form using the **"Add a new heading"** button. **If necessary, you can also write a description of the heading in your own words at the bottom of the form under "Additional information"**. In this case, we ask you to specify the material/supply as closely as possible.

You can search for the right heading using a word search or the CN heading code with the "Add a new heading" function.

The CN nomenclature used in the inquiry can be browsed on our web page

<http://tilastokeskus.fi/keruu/teat/muuta.html>.

## 3. Data supply units

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The inquiry on materials and supplies of manufacturing production covers the main industries of the Standard Industrial Classification 2008 "B Mining" and "C Manufacturing". The data supply units are enterprises, their legal units or establishments.

**The enterprises included in the inquiry have establishments in the manufacturing industry (B or C). Thus, even non-industrial enterprises engaged in industrial activity are included in the inquiry.**

Data on materials and supplies of manufacturing production are, as a rule, inquired from all enterprises with at least 20 employees.

## 4. Use of statistical data

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Economic analyses and conclusions must be based on high quality and comprehensive data materials. This requires that usable, reliable and timely data are gathered with the data collection. Enterprises have a key position in meeting data needs. Acquisition of basic data is critical to the quick completion of the statistics. We hope, that you will respond to the inquiry as quickly as possible.

## 5. Materials and supplies

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The inquiry only concerns materials and supplies used in industrial production **in Finland**.

Purchased materials and supplies refer to raw materials, semi-finished products, additives and supplies purchased for manufacturing production from **outside the legal unit (Business ID)** during the year, irrespective of the year when they are used.

Value data on purchases by CN heading are inquired.

The main (with the highest value) purchased materials and supplies that together cover at least 80 per cent of all purchases of materials and supplies are to be reported.

The **value** is the purchase value delivered exclusive of value added tax. However, the costs of transportation with own vehicles are not included in the purchase value. Value data are recorded at the accuracy of EUR 1.

## 6. Subcontracting

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Subcontracting is an activity where the producer orders products from the subcontractor for whose (principal) plan-

ning and marketing the producer is responsible. In subcontracting the producer and subcontractor are always different legal units (Business ID).

Subcontractors report the materials and supplies used in manufacturing production irrespective of who has purchased the raw materials (the principal or subcontractor).

The subcontractor reports the material and supply data also when the producer is not a manufacturing enterprise or is not located in Finland.

Please estimate the values of the materials and supplies based on the market value if their actual values are not known to the subcontractor.

## **7. Industrial services and raw materials**

An enterprise that produces only industrial services can respond to the data collection in less detail. If an enterprise does not acquire the raw materials used in industrial services itself but they are provided by the ordering enterprise, the enterprise does not have to report the purchased materials and supplies. In this case, only report under additional information which industrial services the enterprise produces. However, if the enterprise acquires the used materials and supplies charged to the customer, these headings should be reported on the form.

Industrial services refer to work performances charged as separate services to the ordering enterprise, such as forming, processing, working and other finishing of products. Maintenance, repairs and installations of machines and equipment are also included in industrial services. Industrial services are services offered outside the enterprise. The additional materials of the inquiry on manufacturing commodities include a list of all industrial service headings: <https://www.stat.fi/en/surveys/tehy#instructions>

## **8. Materials and supplies nomenclature**

Starting from the statistical reference year 2019, the European Union's CN nomenclature (Combined Nomenclature) will be used as the nomenclature of the inquiry on materials and supplies of manufacturing production. The CN nomenclature is the eight-digit classification of goods used in statistics on foreign trade. The nomenclature is revised annually.

In the inquiry on materials and supplies of manufacturing production, answers can usually also be given on a less detailed six-digit level of the CN nomenclature.

## **9. Further information**

More information is available at [http://www.tilastokeskus.fi/keruu/teat/index\\_en.html](http://www.tilastokeskus.fi/keruu/teat/index_en.html) and by email [hyodyke.tilastot@stat.fi](mailto:hyodyke.tilastot@stat.fi).