



Don Bosco Institute of Technology, Mumbai -400070



Department of Computer Engineering

Report on : Effective Communication for Personal and Professional Development

Title : Effective Communication for Personal and Professional Development

Date : 25th July, 2022

Time : 11 am to 12 pm

Venue : Seminar Hall

Participants Present : 100

Resource Person : Dr. Silpy Gupta, Mr. Pratik Shah

Organizing Department / Committee / Authority : ACM Student Chapter

Faculty Coordinator : Mr. Imran Mirza

Objective :

- ❖ To enhance the communication skills of students.
- ❖ To make students understand the importance of hard skills and soft skills.

Outcome :

- ❖ Applying verbal and non-verbal communication techniques in the professional environment.
- ❖ Ability to handle the interview process confidently.

Report :

The very first event organized by ACM for the academic year 2022 - 2023 was ***Effective Communication for Personal and Professional Development*** which took place on 25th of July, 2022 from 11 am to 12 pm in the seminar hall of Don Bosco Institute of Technology. This session was conducted for third year students of the computer and IT department. As these students would be sitting for their placement process in the coming months, this session mainly focused on the communication skills that are required for any placement interview as well as for their future career.

The host for the session was Mr. Siddhesh Madkaikar (ACM Technical Head) who started the session by giving a brief introduction about the speaker. The speaker for the session was Dr. Silpy Gupta who is a PhD holder in the area of Organizational Behavior and Human Resource Management. Dr. Prasanna Nambiar (Principal of DBIT), Dr. Phiroj Shaikh (HOD of Computer Department) and Mr. Imran Mirza (Faculty coordinator of ACM) were present at the session.

Dr. Silpy Gupta started off the session by mainly focusing on the skills which are necessary for the professional career of students. She explained about the two types of skills that are required for employment - hard skills and soft skills. Later she highlighted the prominence of a psychometric test which measures traits such as intelligence levels, values and behaviors. She explained the need and importance of these skills in any student's career. Further, she focused on the significance of the non - verbal communication skills like facial expression, eye contact, posture, etc. She then continued by explaining the abilities an interviewer is looking for which include leadership qualities, politeness, problem solving techniques, teamwork skills, etc. She gave the key aspects of preparation for facing interviews, developing habits which lead to improving interactive skills. Later, Mr. Pratik Shah described the IBS company and scholarships provided by the company.

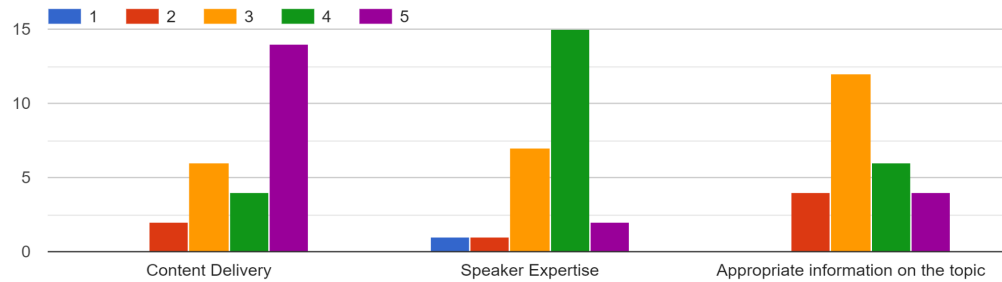
Dr. Silpy Gupta made sure that the students had the best experience. Moreover, the session was informative and interactive. Ms. Grace Lewis (ACM Secretary) felicitated Dr. Silpy Gupta with a gift hamper. Mr. Pratik Shah was also honored with a bouquet by Ms. Sasha Rebello (ACM Sponsorship head). Mr. Siddhesh Madkaikar concluded the session with a vote of thanks. At the end of the session students were asked to fill a feedback form to ensure that the session was helpful and up to the mark.

Snapshot of the event :



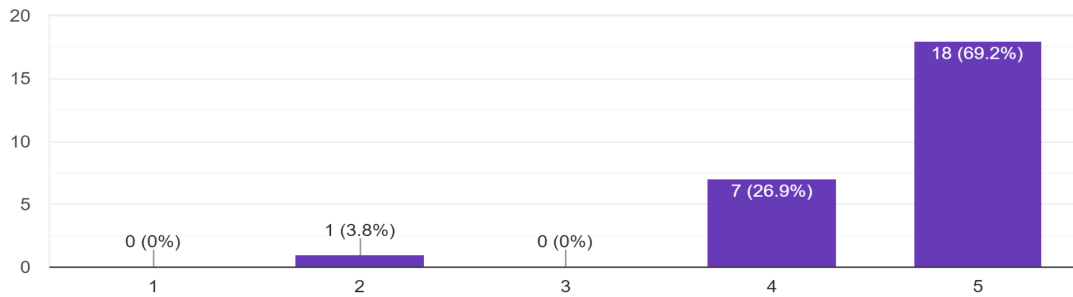
Feedback Analysis :

How satisfied were you with the session? 1 - very dissatisfied 5 - very satisfied



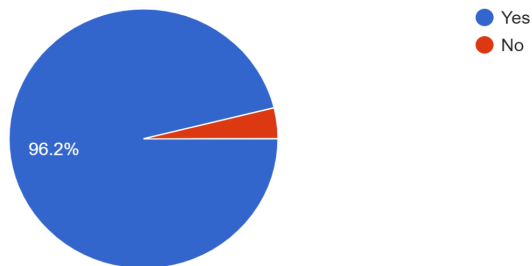
Do you think knowledge gained from this session will help you in future?

26 responses



Would you like to attend more of such student development programs in the future?

26 responses



Poster:



DON BOSCO INSTITUTE OF TECHNOLOGY
ACM STUDENT CHAPTER PRESENTS

SESSION BY IBS FACULTY FOR TE
COMPS & IT

WITH
DR. SILPY GUPTA
BEHAVIOURAL TRAINER &
NLP PRACTITIONER



EFFECTIVE COMMUNICATION FOR
**PERSONAL &
PROFESSIONAL
DEVELOPMENT**

25 JULY 2022
11 : 00 AM - 12 : 00 PM

FREE OF COST



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dbit.acm.org/ Leona +91 88791 41777 Venue : Seminar hall

Report Prepared By :
Ms. Sanika Chaudhari
(Admin Head - ACM)

Report Approved By :
Mr. Imran Mirza
(Faculty Coordinator - ACM)