



**Indianapolis Animal Care Services Advisory Board Meeting
Minutes from Tuesday, February 20, 2023, Meeting**

Board Members Present

Danielle Hynes, City County Council Appointee
Stacie Hurtle, Marion County Public Health Department Representative
Dr. Melissa Stansell, Indy Humane Representative
Kelly Diamond, Interim Deputy Director of Animal Care Services

Approval of December & January Meeting Minutes

- Stacie Hurtle motioned to approve, motion passes, minutes approved.

Field Operations (Billie Bowling)

- Reviewed January statistics report
- 217 total reports, 67 bite reports, 243 citations, 123 investigation impounds, 2,268 service calls
- Average response time – 2 days 6 hours 44 minutes
- Citations were broken down by code and reported
- Pending Runs as of 2/1/2024: 391

Kennel and Foster Report (Kelly Diamond)

- Reviewed January statistics report
- Intake: 436 dogs, 200 cats, 5 birds, 1 livestock, 35 others, for a total of 677 animals.
- 231 adopted, 82 returned to owners, 159 transferred, 0 returned to wild, 7 shelter-neuter-return, 79 euthanized, 4 missing/unaccounted for in the system, 14 owner-requested euthanasia, 32 died in care, and 14 other. Total outcome of 622 animals.
- The live release rate was 85.23 % for all animals and 82.74% for dogs and 93.90% for cats and 86.20% for dogs and cats combined.
- Length of stay - 20 days
- 25 adoption returns
- Started January with 447 animals in ACS care, 121 animals in foster
- 99 Indy CARES Diversions
- Stray appointments are currently booking 2 days out, owner surrender appointments are 5.5 weeks out.

Volunteer Report (Lauren Wyatt)

- Reviewed January statistics report
- 27 new volunteers in orientation, 65 applications processed, 136 volunteers in training, 248 active volunteers.
- 2,235 hours volunteered at the shelter, 0 hours volunteered at special events, 40 hours volunteered for Freedom for a Day, 14 hours volunteered by service-learning groups. 2,249 total hours volunteered.

Community Outreach Report (report not read)

Staffing Updates (Kelly Diamond)

- 1 Deputy Director Position Open
- 1 Fill-Time Adoption Counselor Position Open
- 1 Part-Time Adoption Counselor Position Open
- 2 Animal Control Officer Positions Open

- 1 Part-Time Customer Relations Officer Position Open
- 1 Enforcement Manager Position Open
- 5 Full-Time Kennel Technician Positions Open
- 3 Part-Time Kennel Technician Positions Open
- 1 Kennel Shift Lead Position Open
- 2 Indy CARES Case Specialist Positions Open
- 1 Veterinary Assistant Position Open
- 1 Veterinary Technician Position Open
- Kennel Manager filled by Melissa Alderman

New Shelter Update

- Continued meetings with the architect. Layout of the new shelter has been improved during these meetings. Indoor/Outdoor kennels will be included in this new layout design.
- Dr. Stansell: Will this location be open after the new location is opened?
 - ACS: No.

Action items – to be carried forward until complete

Item	Owner	Status	Due	Outcome
Bylaws	Danielle Hynes	On hold while waiting on new attorney to be named.	TBD	
Consultant for internal shelter operations	Kelly Diamond	Dr. Dines will spend the week of August 21 at the shelter focusing on kennel rounds, process improvement, dog behavior risk assessment chart, etc.		
Calculations for live release rate to be included in statistics reporting	New Leadership	On hold until new leadership starts.		

Statuses: not started, in progress, complete, tabled, on hold

Old Business

- Kelly Diamond: Best Friends Imbed member has officially joined the team.

New Business/Sub-Committee Update (*IACS feedback in italics*)

- Medical Sub-Committee
 - Did not meet.
- Volunteer Sub-Committee
 - Met February 8th.
 - Volunteers excited about ideas to get dogs out of the shelter and into the public. Ideas will be submitted to the bright ideas form.
 - Volunteer Chris Roberson wants to create an advocacy committee with other volunteers. Committee has been greenlighted.
 - Brainstormed ideas on volunteer recruitment and retention. Ideas will be sent to Lauren this week.
 - Next meeting will be held on March 10th at 6pm virtually. Link will be e-mailed to volunteers and posted in the Facebook group.
- Field Operations Sub-Committee

- Did not meet.
- Rescue Sub-Committee
 - Did not meet.
- Foster Sub-Committee
 - Did not meet
- Best Friends National Shelter Medicine team visited last week. They focused on improved medical care, disease prevention and sanitation. ACS is currently working through their feedback and implementing new protocols. They will be returning for training with our medical team and will also return in April to work with staff on proper daily round methods. Nine Lives Cat Café has invited us back for the entire year our first date starts on Wednesday. Patty Spitler has invited us to bring adoptable cats to her birthday party on Wednesday.

Public Comments (*IACS and Board feedback in italics*)

- Monica Griffin: Presented a packet to the Board and spoke about Staff trauma related to animal outcomes.
 - *Board thanked Monica for her insight and compiling these statistics.*
- Ren Hall: Update on Humane Society of the Dunes. Will they be allowed to pull ever again?
 - *ACS: We are continuing to investigate.*
- Ren Hall: Length of wait time for Public Records Requests?
 - *ACS: It can take weeks depending on content of request.*

Adjourned at 6:23 p.m. The next meeting is Tuesday, March 19, 2023, at 6:00 pm.