To: [manager name]  
 From: [your name]  
 Subject: Request to Attend Experience 2025 – DEX Practitioner Learning Track

Dear [manager name],

I’d like to request approval to attend [Experience 2025](https://nexthink.com/experience), Nexthink’s annual flagship event. This year, the conference includes a new offering: the **DEX Practitioner Learning Track**, a curated path specifically designed for IT technologists who work hands-on with Nexthink—focused on building practical skills, sharing technical solutions, and delivering real-world impact.

This learning track focuses on helping practitioners like me gain practical insights by attending targeted sessions, engaging in demos with Nexthink Experts, and participating in peer-to-peer discussions and live showcases that align with our day-to-day use of the platform.

Participation in this track qualifies as a Learning and Development opportunity. I will receive a certificate of attendance upon request, which can be submitted to HR or our L&D team as formal documentation of my career growth and development.

Benefits of attending include:

* Exposure to real-world use cases and proven techniques that can improve how we manage and scale DEX.
* The opportunity to consult with Nexthink Experts at dedicated hubs and demo stations.
* Networking with other hands-on DEX professionals to share best practices and challenges.
* Immediate ideas for optimization and innovation I can bring back to the team.

I’d be happy to share a post-event summary of what I learned.

Here is an approximate cost estimate:

* Registration fee: [insert value](if I register by [dd/mm/yyyy])
* Airfare: [insert value]
* Hotel: [insert value]
* Transportation: [insert value]

Thank you for considering this opportunity to support my career growth.

Best regards,

[your name]