



# **Meet Your Hosts**



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VP of Marketing



**Stacy Tan**VP of Retail Insights





## Agenda:

Overview	11:00 AM – 11:10 AM
Disputing Walmart AP Deductions	11:10 AM – 11:20 AM
Disputing OTIF Fines	11:20 AM – 11:30 AM
Disputing SQEP Fines	11:30 AM – 11:40 AM
Disputing Examples	11:40 AM – 11:50 AM
Q + A with Melodie and Stacy	11:50 AM – 12:00 PM
Bonus: Product Preview of OTIF Radar	12:00 PM - 12:05 PM





Will we get a copy of this slide deck?

What's the best way to ask a question?

Yes! We will send the slide deck and recording to your inbox in 3-4 business days.

The Q+A tab on Zoom is the easiest way for us to see your question. The chat is the best way to engage with the whole group or share helpful information!





We create cloud-based tools to help CPGs **reduce revenue loss** by automatically detecting and resolving retailer compliance issues.

Trusted by **400+** CPGs representing **\$25B+** in Retail Impact across **50+** Product Categories

















# Overview





- <u>Deductions</u> Code-based deductions removed from supplier invoices.
- 2. <u>Compliance Fines</u> Walmart initiatives designed to increase productivity or reduce inefficiencies in their supply chain.

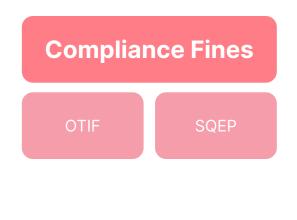


















The Difference Between Deductions and Compliance Fines at Walmart

Deductions	<b>Compliance Fines</b>
AP deductions come off the check	Invoices will be deducted for each defect or invoices will be
<ul> <li>Invalid deductions can be disputed and won with the right documentation</li> </ul>	<ul> <li>sent directly to the supplier</li> <li>SQEP fines are packaging compliance fines; OTIF fines are different from shortage</li> </ul>
• EX: Code 22, Code 25	deductions
Disputed through APDP	<ul> <li>Multiple SQEP and OTIF fines can stack on each other and other fines or deductions</li> </ul>
	<ul> <li>Disputed in HighRadius and/or with a buyer</li> </ul>











Accounting Scorecard	APIS	APDP
<ul> <li>Temperature Check of Invoices</li> <li>Measures invoice accuracy through invoice match and EDI accuracy</li> </ul>	<ul> <li>Invoice and Claims         Information Storage     </li> <li>View and pull payment,         invoice, checks, and         claims information     </li> </ul>	<ul> <li>Execution for Deductions</li> <li>Dispute portal for deductions</li> </ul>





This list varies dramatically depending on the specific kind of deduction code, but these items are generally vital to any AP dispute process.

- Relevant POD or BOL
- A copy of the invoice (EDI 810)
- Purchase Order (EDI 850)
- Supplier agreement





## **Information from the Claim**

#### Claim #

• For deductions related to an invoice, the claim # = the invoice #.

#### Claim Date

 Often confused for the invoice date or the check date; this is the specific date from the claim.

#### Dispute Type

 Calculated from store/division number on the deduction check line and location type.







#### Claim Code

 Within a given claim, you should always group like claim codes and dispute them together.

#### Disputed Amount

- Dispute the full claim amount, even if you are only due part of it.
- Walmart usually rejects disputes when the dispute amount does not match the claim amount.





## **Other Information**

- Supplier #
  - The 6 digit supplier number on the dispute must match the supplier number from the claim.
- Purchase Order #
- Freight Carrier
  - Optional. The individuals reviewing disputes rarely reference this.





## **Other Information**

#### Location

Required depending on type of dispute. This is the location (store/DC)
where the claim originated (found on check line, and usually the claim
document).

### Shipping Method

Required. Choose Collect if unknown.

#### Description

 Optional. Short and sweet is best – the individuals reviewing disputes rarely reference this.







Proving that items on the invoice were picked up and/or delivered in full.

Type of shipping document depends on shipping method for the order:

- Collect: Bill of Lading
- Prepaid: Proof of Delivery/Drop Trailer Stamp







### Bill of Lading

- Ship-To Address
- Purchase Order number
- Basic item information (# cases, weight)
- Carrier signature showing picked up in full

	Shipper Signature
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	1 Jesup SLC





# **Shipping Documents**

#### Proof of Delivery

- Ship-To Address
- Purchase Order number
- Basic item information (# cases, weight)

- Warehouse/store stamp showing received in full
- Drop Trailer Stamp if POD not available







Proving that the invoice was transmitted for the correct **items** with the correct **quantities**, **cost**, and **allowances**.

While not absolutely necessary for some deductions, it is always a best practice to provide a copy of the invoice for any deduction related to a specific invoice.







Not usually necessary, but helps prove that the invoice matches what was ordered.







Proving that the deduction in question is not valid based on the terms of your Supplier Agreement.

Most commonly used when disputing deductions related to allowances or returns.





## **Other Proof Documentation**

- Claim Document
  - Not proof, but a best practice to include when disputing
- Packing Slips
- Reports from Retail Link
  - Inventory Received
  - Returns Info
- Buyer Approval





# **Talking to Your Buyer**

- All retailers view the supplier/buyer relationship differently, and there is, of course, no one-size-fits-all rule for the kind of impact buyers can have on the dispute process.
- However, cultivating a positive relationship with your buyer, when possible, is always helpful.





# **Disputing OTIF Fines**

With Your Buyer







Walmart changed their OTIF statement in January 2022.

 OTIF fines are now disputable after being invoiced but process is still undefined.

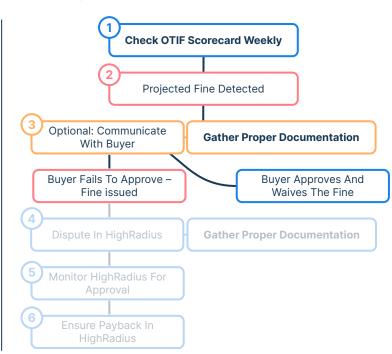
OT IF SIGN ON TIME IN FULL						
and the second second	To file a Dispute please use High Radius:					
Are OTIF Charges disputable?	High Radius Supplier Link - <u>https://walmart.highradius.com</u>					





# **OTIF Process - With Your Buyer**

- Walmart prefers for suppliers to let the fine hit before disputing (with or without buyer approval) in HighRadius.
- Some suppliers have still found success getting some projected OTIF fines exempted by their buyers beforehand.
- Talk to buyer before a projected fine hits your OTIF scorecard.
  - If you do talk to your buyer, usually 1-2 weeks before expected invoice date is ideal.







In an email to your buyer include:

- PO Number(s) being disputed
- Supporting documentation and detailed dispute reasoning to back up dispute case
- Amount being requested to be waived from fines





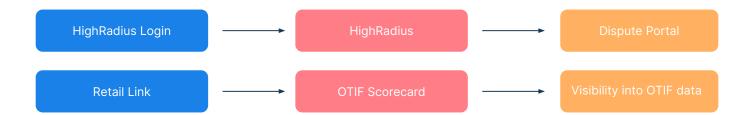
# **Disputing OTIF Fines**

On HighRadius





 Walmart's Portal for OTIF are visible and disputable in two different places.







## How to Find the OTIF Scorecard

- Open a browser window.
- Clear the cache, cookies, and internet history to ensure the latest version of Retail Link will be viewable.
- Log into Retail Link.
- Click on "Apps" at the top and click on "OTIF Scorecard."









The data in the OTIF scorecard can be used when:

- Reviewing ownership of OTIF compliance issues.
- Creating a root cause analysis for OTIF compliance issues.
- Discussing compliance issues with your 3PL.
- Disputing OTIF fines.







HighRadius is a customer-facing tool that provides accessibility to accounts receivables balances and monies due payable to Walmart.

Search Filter: Select filter to search 🔻 🏋 🕏									$\checkmark$	Invoice Number							
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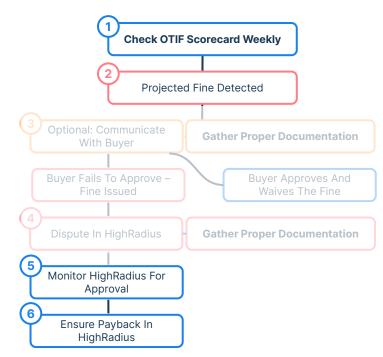
- You can dispute OTIF fines and SQEP Fines in HighRadius using the **Dispute** button.
- Fines are disputed in a 1-month batch.
- You have a 13 month window to dispute invoiced fines.

Create Dispute										
Invoice Open Number Amount		Currency	Debit Credit Indicator	Dispute Reason	Amount to be Disputed	Comments	Attachment			
		USD	Debit				Upload			



# **OTIF Process in HighRadius**

 Even if fine is disputed in HighRadius, OTIF scorecard will not change.







The additional evidence recommended to include in HighRadius from the OTIF FAQ document:

- Screenshots
- Documentation
- Research
- Communication with Walmart Partners





#### **New Step in OTIF Dispute Process**

If you have buyer approval, ensure they have filled out the **OTIF Buyer Payback Template** and this is included in your dispute.

Buyer:  Date:  The Above Supplier is Requesting Psyback of The Items Listed Below:  A) On Time Prepaid Charges **  B) On Time Collect Ready Charges **  C) In Full Charges **  Buyer Business Reason for Approval Required  Notes:  Walmart. Buyer, DMM or CMM approval is required for all paybacks. Buyer Approval Required 50.01 - \$999,999.00  DMM Approval Required - Greater \$1 Millon		Amount	Payback Yes No
Walmart. Buyer, DMM or CMM approval is required for all paybacks. Buyer Approval Required 5.0.2: \$995,998.00  DMM Approval Required - Greater 51 Millon  ** Merchant teams your email approval along with this form must be submitted by your supplier for a payback to be approved by OTIF disputes			



# What Info is Needed for a Successful HighRadius Dispute?

- The 6-digit supplier number
- The HOST PO numbers being disputed
- The item numbers that were charged on the disputed HOST PO numbers
- The charge type: in full, collect ready, pre-paid on time, etc.
- Charge amount, which is listed in the charge type column







- MABD
- If disputing collect ready charges, the collect ready cases need to be included, late routing cases, and supplier ship point cases columns
- The delivery window if the dispute is for time-related charges
- Any PO change/cancel reason codes listed on the scorecard





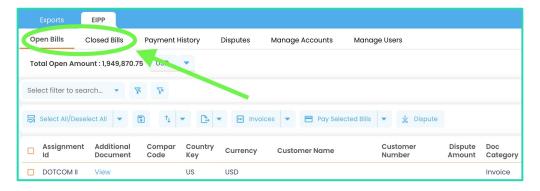
# Disputing On HighRadius

**OTIF and SQEP** 





#### **HighRadius Dispute: Open and Closed Bills**

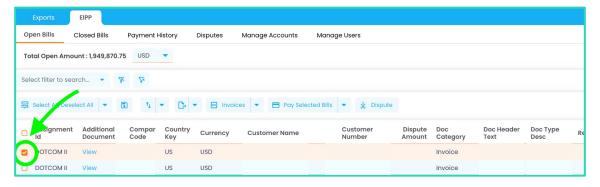


- Bills that have not been been paid off/matched with the transactions are Open Bills. After matching those bills are marked as Closed
- Both can be disputed









- Select the charge that you would like to dispute by clicking the box
- You can select and dispute more than one at a time
- Click the Dispute button



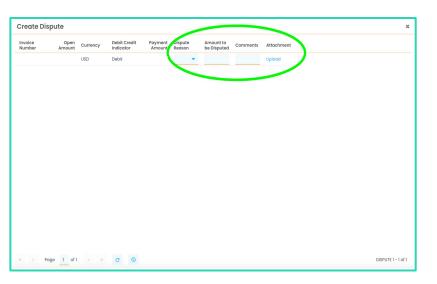




#### **HighRadius Dispute: Filing Dispute**

Fill in the information for

- "Dispute Reason,"
- "Amount to be Disputed,"
- "Comments" (if applicable)
- "Attachment" for relevant documents

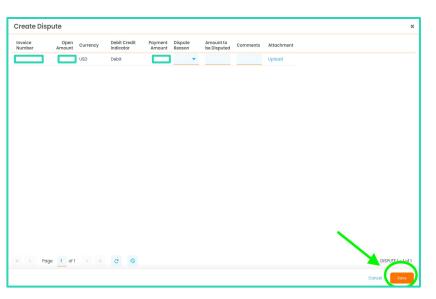






### **HighRadius Dispute: Disputing**

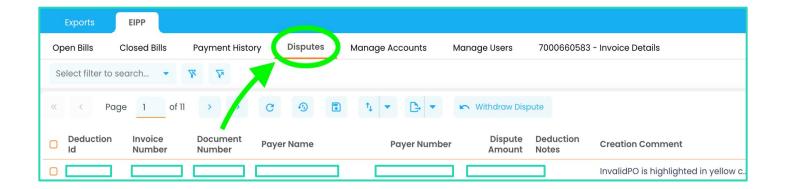
After you've populated the necessary boxes, click Save in the bottom right corner, and your dispute will be filed.







#### **HighRadius Dispute: Following Up**



 To follow up on and edit disputes already saved, click on the "Disputes" tab on your home screen









#### **Scenarios of Invalid Fines**

- DCs being full for prepaid delivery
- WM missed pickups for collect orders
- Discrepancies in Walmart's internal systems
- Unpredictable inclement weather



Communicate issues with WM team as they come up







Examples of Dispute Cases

#### **Walmart Issues**

Documentation is key. Providing communications and efforts to address issues as they come along will go a long way.







Examples of Dispute Cases

#### **Extenuating Circumstances**

Weather or unforeseeable significant events with documentation may be enough to make singular cases.







Partially Approved OTIF Dispute

- Supplier X disputed \$3,333 in Not In Full fines in HighRadius
  - \$941 was approved, \$2,393 was not

#### **Potential Dispute Scenario**

When the DSS app reflects a PO as received, but OTIF Scorecard shows the PO as Not In Full with a fine, use this discrepancy and data to dispute.



Walmart applications don't always communicate with each other. Make sure to call out these discrepancies with your buyer.



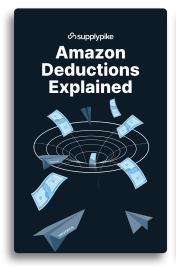


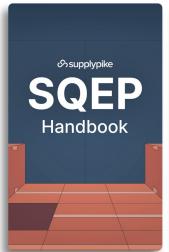


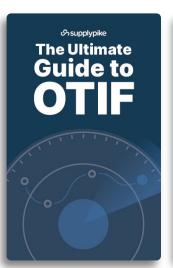




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## **Contact Us!**



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