KeHE Distributors 850 Purchase Order

X12/V5010/850: 850 Purchase Order

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Notes:

Purchase Order - 850

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Purchase Order

Functional Group=PO

Purpose: This X12 Transaction Set contains the format and establishes the data contents of the Purchase Order Transaction Set (850) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the placement of purchase orders for goods and services. This transaction set should not be used to convey purchase order changes or purchase order acknowledgment information.

Heading:

) -						
<u>Pos</u>	<u>ld</u>	Segment Name	Req	Max Use	Repeat	<u>Notes</u>	<u>Usage</u>
0100	ST	Transaction Set Header	М	1			Must use
0200	BEG	Beginning Segment for Purchase Order	M	1			Must use
0500	REF	Reference Information	М	1			Must use
0600	PER	Administrative Communications Contact	0	1			Used
LOOP I	D - SAC				<u>25</u>		
1200	SAC	Service, Promotion, Allowance, or Charge Information	0	1			Used
1300	ITD	Terms of Sale/Deferred Terms of Sale	M	1			Must use
1500	DTM	Date/Time Reference	М	2			Must use
2400	TD5	Carrier Details (Routing Sequence/Transit Time)	M	1			Must use
LOOP I	D - N9				<u>1000</u>		
2950	N9	Extended Reference Information	0	1			Used
3000	MTX	Text	0	>1			Used
LOOP I	<u>D - N1</u>				<u>4</u>		
3100	N1	Party Identification	М	1			Must use
3300	N3	Party Location	М	1			Must use
3400	N4	Geographic Location	M	1			Must use
3600	PER	Administrative Communications Contact	0	1			Used

Detail:

<u>Pos</u>	<u>ld</u>	Segment Name	Req	Max Use	Repeat	<u>Notes</u>	<u>Usage</u>
LOOP I	<u>D - PO1</u>				<u>100000</u>	N2/0100L	
0100	PO1	Baseline Item Data	М	1			Must use
LOOP I	D - CTP				<u>1</u>		
0400	CTP	Pricing Information	0	1			Used
LOOP I	D - PID				1		
0500	PID	Product/Item Description	М	1			Must use
0900	PO4	Item Physical Details	0	1			Used
LOOP I	D - SAC				<u>1</u>		
1300	SAC	Service, Promotion,	0	1			Used

<u>Pos</u>	<u>ld</u>	Segment Name	<u>Req</u>	Max Use	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>	
		Allowance, or Charge Information						

Summary:

<u>Pos</u>	<u>ld</u>	Segment Name	<u>Req</u>	Max Use	Repeat	<u>Notes</u>	<u>Usage</u>
LOOP	ID - CTT				1	N3/0100L	
0100	CTT	Transaction Totals	М	1			Must use
0200	AMT	Monetary Amount Information	M	1		N3/0200	Must use
0300	SE	Transaction Set Trailer	М	1			Must use

Notes:

2/0100L PO102 is required.

3/0100L The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.

3/0200 If AMT is used in the summary area, then AMT01 will = TT and AMT02 will indicate total transaction amount as calculated by the sender.

ST Transaction Set Header

Pos: 0100 Max: 1 Heading - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>	
ST01	143	Transaction Set Identifier Code	М	ID	3/3	Must use	
		Description: Code uniquely identifying a Transaction Set					
		CodeList Summary (Total Codes: 318, Inc	luded: 1)			
		Code Name					
		850 Purchase Order					
ST02	329	Transaction Set Control Number	М	AN	4/9	Must use	
		Description: Identifying control number that	ıt must b	oe unique	e within the tran	saction set	

Semantics:

1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).

functional group assigned by the originator for a transaction set

2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

BEG Beginning Segment for Purchase Order

Pos: 0200 Max: 1 Heading - Mandatory Loop: N/A Elements: 4

User Option (Usage): Must use

Purpose: To indicate the beginning of the Purchase Order Transaction Set and transmit identifying numbers and dates

Element Summary:

<u>Ref</u> BEG01	<u>ld</u> 353	Element Name Transaction Set Purpose Code	<u>Req</u> M	<u>Type</u> ID	Min/Max 2/2	<u>Usage</u> Must use
		Description: Code identifying purpose of t	ransacti	on set		
		CodeList Summary (Total Codes: 66, Incl Code Name O Original	uded: 1)			
BEG02	92	Purchase Order Type Code	М	ID	2/2	Must use
		Description: Code specifying the type of F	urchase	Order		
		CodeList Summary (Total Codes: 76, Incl Code Name SA Stand-alone Order	uded: 1)			
BEG03	324	Purchase Order Number	М	AN	1/22	Must use
		Description: Identifying number for Purcha	ase Orde	er assign	ed by the order	rer/purchaser
BEG05	373	Date	М	DT	8/8	Must use
		Description: Date expressed as CCYYMM the calendar year	IDD whe	ere CC re	presents the fir	est two digits of

Semantics:

1. BEG05 is the date assigned by the purchaser to purchase order.

REF Reference Information

Pos: 0500 Max: 1 Heading - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>
REF01	128	Reference Identification Qualifier	М	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

IA Internal Vendor Number

User Note 1:

Mandatory - KeHE Distributors assigned supplier ID (KeHE ESN)

REF02 127 Reference Identification M AN 1/50 Must use

Description: Reference information as defined for a particular Transaction Set or as

specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

PER Administrative Communications Contact

Pos: 0600 Max: 1 Heading - Optional Loop: N/A Elements: 4

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

Ref	<u>ld</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>		
PER01	366	Contact Function Code	М	ID	2/2	Must use		
		Description: Code identifying the major duty or responsibility of the person or group named						
		CodeList Summary (Total Codes: 238, Inc	cluded: 1	1)				
		CodeNameBDBuyer Name or Department						
PER02	93	Name	М	AN	1/60	Must use		
		Description: Free-form name						
PER03	365	Communication Number Qualifier	Χ	ID	2/2	Used		
		Description: Code identifying the type of o	ommun	ication n	umber			
		CodeList Summary (Total Codes: 42, Incl Code Name TE Telephone	uded: 1)					
PER04	364	Communication Number	Х	AN	1/256	Used		
		Description: Complete communications no applicable	umber in	cluding	country or area	code when		

Syntax Rules:

- 1. P0304 If either PER03 or PER04 is present, then the other is required.
- 2. P0506 If either PER05 or PER06 is present, then the other is required.
- 3. P0708 If either PER07 or PER08 is present, then the other is required.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1200 Repeat: 25
Optional
Loop: SAC Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

<u>Pos</u>	<u>ld</u>	Segment Name	Req	Max Use	Repeat	<u>Usage</u>
1200	SAC	Service, Promotion, Allowance, or Charge Information	0	1		Used

SAC Service, Promotion, Allowance, or Charge Information

Pos: 1200 Max: 1 Heading - Optional Loop: SAC Elements: 8

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	М	ID	1/1	Must use
Description: Code which indicates an allowance or charge for the service spec						specified
CodeList Summary (Total Codes: 7, Included: 2)						
		Code Name				
		A Allowance				
		C Charge				
SAC02	1300	Service, Promotion, Allowance, or	М	ID	4/4	Must use

Description: Code identifying the service, promotion, allowance, or charge

User Note 1:

Charge Code

Allowance Codes and Descriptions Used when SAC01=A

Acceptable Codes to indicate Spoilage/Defective Allowances:

- C000: Defective Allowance
- G860: Spoilage/Shrink Allowance
- H560: Swell Allowance
- I410: Unsaleable Merchandise Allowance

Acceptable Codes to indicate any Freight/Pick up Allowances:

- C290: Freight Allowance/ Discount Service Option (Pickup)
- D240: Freight

Acceptable Codes to indicate The Connect BI Allowance:

- B720: Cooperative Advertising/Merchandising Allowance
- C350: Distributor Discount/Marketing Allowance
- F670: Price and Marketing Allowance

Acceptable Codes to indicate The Administrative Allowance:

- A172: Administrative Allowance

Charge Codes and Descriptions Used when SAC01=C

Acceptable Codes to indicate Container/Bottle Deposit Charges:

- B570: Container Deposits

Acceptable Codes to indicate any Pallet Charges:

Ref <u>ld</u> **Element Name** Req **Type** Min/Max <u>Usage</u> - F170: Pallet Charge - F180: Pallet - I020: Third Party Pallets Codes and Descriptions Used when SAC01=A or C Code to indicate any other Allowances or Charges not previously defined: - H920: Miscellaneous (Charges or Allowances) - D240: Freight CodeList Summary (Total Codes: 1090, Included: 15) Code Name A172 Administrative B570 Container Deposits B720 Cooperative Advertising/Merchandising Allowance (Performance) C000 Defective Allowance C290 Discount - Service Option (Pickup) **User Note 1:** Freight Allowance / Discount - Service Option (Pickup) C350 Distributor Discount/Allowance D240 Freight F170 Pallet Exchange Charge F180 Pallet F670 Price and Marketing Allowance G860 Shrink Allowance H560 Swell H920 Temporary Allowance **User Note 1:** Miscellaneous (Charges or Allowances) 1020 Third Party Pallets I410 Unsaleable Merchandise Allowance SAC05 610 **Amount** Μ N2 1/15 Must use **Description:** Monetary amount SAC06 378 Allowance/Charge Percent Qualifier Χ ID 1/1 Used Description: Code indicating on what basis allowance or charge percent is calculated CodeList Summary (Total Codes: 16, Included: 1) Code Name Ζ Mutually Defined Χ 1/6 SAC07 332 Percent, Decimal Format R Used Description: Percent given in decimal format (e.g., 0.0 through 100.0 represents 0% through 100%) 0 SAC08 118 R 1/9 Used **Description:** Rate expressed in the standard monetary denomination for the currency

specified

<u>Ref</u>	<u>ld</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>		
SAC12	331	Allowance or Charge Method of Handling Code	M	ID	2/2	Must use		
Description: Code indicating method of handling for an allowance or charge								
		CodeList Summary (Total Codes: 22, Included: 2)						
		Code Name						
		02 Off Invoice						
		06 Charge to be Paid by Customer						
SAC15	352	Description	М	AN	1/80	Must use		
		Description: A free-form description to cla	rify the r	elated da	ta elements ar	nd their content		

Syntax Rules:

- 1. R0203 At least one of SAC02 or SAC03 is required.
- 2. P0304 If either SAC03 or SAC04 is present, then the other is required.
- 3. P0607 If either SAC06 or SAC07 is present, then the other is required.
- 4. P0910 If either SAC09 or SAC10 is present, then the other is required.
- 5. C1110 If SAC11 is present, then SAC10 is required.
- 6. C1413 If SAC14 is present, then SAC13 is required.
- 7. C1615 If SAC16 is present, then SAC15 is required.

Semantics:

- 1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
- 2. SAC05 is the total amount for the service, promotion, allowance, or charge.
- 3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 4. SAC08 is the allowance or charge rate per unit.
- 5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
- 6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- 8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
- 9. SAC16 is used to identify the language being used in SAC15.

- 1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
- In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a
 particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly
 referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" Dollars in SAC09.

ITD Terms of Sale/Deferred Terms of Sale

Pos: 1300 Max: 1 Heading - Mandatory Loop: N/A Elements: 6

User Option (Usage): Must use **Purpose:** To specify terms of sale

Element Summary:

<u>Ref</u> ITD01	<u>Id</u> 336	Element Name Terms Type Code	<u>Req</u> M	<u>Type</u> ID	Min/Max 2/2	<u>Usage</u> Must use
		Description: Code identifying type of payr	nent terr	ms		
		CodeList Summary (Total Codes: 77, Incl Code Name Previously agreed upon	uded: 1))		
ITD02	333	Terms Basis Date Code	М	ID	1/2	Must use
		Description: Code identifying the beginning	g of the	terms pe	eriod	
		CodeList Summary (Total Codes: 17, Incl Code Name Receipt of Goods	uded: 1))		
ITD03	338	Terms Discount Percent	X	R	1/6	Used
		Description: Terms discount percentage, purchaser if an invoice is paid on or before				ole to the
ITD05	351	Terms Discount Days Due	X	N0	1/3	Used
		Description: Number of days in the terms terms discount is earned	discoun	t period t	oy which paym	ent is due if
ITD07	386	Terms Net Days	0	N0	1/3	Used
		Description: Number of days until total inv	oice am	nount is d	ue (discount n	ot applicable)
ITD12	352	Description	0	AN	1/80	Used
		Description: A free-form description to cla	rify the	related da	ata elements a	nd their content

Syntax Rules:

- 1. L03040513 If ITD03 is present, then at least one of ITD04, ITD05 or ITD13 is required.
- 2. L08040513 If ITD08 is present, then at least one of ITD04, ITD05 or ITD13 is required.
- 3. L091011 If ITD09 is present, then at least one of ITD10 or ITD11 is required.

Semantics:

1. ITD15 is the percentage applied to a base amount used to determine a late payment charge.

Comments:

1. If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

Date/Time Reference DTM

Pos: 1500 Max: 2 **Heading - Mandatory** Loop: N/A Elements: 2

User Option (Usage): Must use

Purpose: To specify pertinent dates and times

User Note 1:

One of Requested Delivery Date (DTM01=002) or Requested Pickup Date (DTM01=118) must be sent.

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>		
DTM01	374	Date/Time Qualifier	М	ID	3/3	Must use		
		Description: Code specifying type of date or time, or both date and time						
		CodeList Summary (Total Codes: 1280,						
		Code Name						
		002 Delivery Requested						
		118 Requested Pickup						
DTM02	373	Date	M	DT	8/8	Must use		

Description: Date expressed as CCYYMMDD where CC represents the first two digits of

the calendar year

Syntax Rules:

- 1. R020305 At least one of DTM02, DTM03 or DTM05 is required.
- 2. C0403 If DTM04 is present, then DTM03 is required.
- 3. P0506 If either DTM05 or DTM06 is present, then the other is required.

TD5 Carrier Details (Routing Sequence/Transit Time)

Pos: 2400 Max: 1 Heading - Mandatory Loop: N/A Elements: 1

User Option (Usage): Must use

Purpose: To specify the carrier and sequence of routing and provide transit time information

Element Summary:

Ref	<u>ld</u>	Element Name	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>
TD504	91	Transportation Method/Type Code	M	ID	1/2	Must use
		Description: Code specifying the method	or type o	of transpo	ortation for the	shipment
		CodeList Summary (Total Codes: 80, Inc.	luded: 2)			
		Code Name				
		H Customer Pickup				

Syntax Rules:

1. R0204050612 - At least one of TD502, TD504, TD505, TD506 or TD512 is required.

Motor (Common Carrier)

- 2. C0203 If TD502 is present, then TD503 is required.
- 3. C0708 If TD507 is present, then TD508 is required.

Μ

- 4. C1011 If TD510 is present, then TD511 is required.
- 5. C1312 If TD513 is present, then TD512 is required.
- 6. C1413 If TD514 is present, then TD513 is required.
- 7. C1512 If TD515 is present, then TD512 is required.

Semantics:

1. TD515 is the country where the service is to be performed.

Comments:

1. When specifying a routing sequence to be used for the shipment movement in lieu of specifying each carrier within the movement, use TD502 to identify the party responsible for defining the routing sequence, and use TD503 to identify the actual routing sequence, specified by the party identified in TD502.

Loop Extended Reference
Information

Pos: 2950 Repeat: 1000 Optional

Loop: N9 Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

<u>Pos</u>	<u>ld</u>	Segment Name	<u>Req</u>	Max Use	<u>Repeat</u>	<u>Usage</u>
2950	N9	Extended Reference Information	0	1		Used
3000	MTX	Text	0	>1		Used

N9 Extended Reference Information

Pos: 2950 Max: 1 Heading - Optional Loop: N9 Elements: 2

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

Ref	<u>ld</u>	Element Name	Req	Type	Min/Max	<u>Usage</u>			
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use			
		Description: Code qualifying the Reference	e Identi	fication					
	Code Name								
		KZ Master Solicitation Procedures, Terr	ns, and	Condition	ns				
N902	127	Reference Identification	М	AN	1/50	Must use			
		Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier							
		User Note 1: N902 will contain the following code to identify the type of note to follow in MTX02: . TERM: PO Acceptance Terms							

Syntax Rules:

- 1. R0203 At least one of N902 or N903 is required.
- 2. C0605 If N906 is present, then N905 is required.

Semantics:

- 1. N906 reflects the time zone which the time reflects.
- 2. N907 contains data relating to the value cited in N902.

MTX Text

Pos: 3000 Max: >1 Heading - Optional Loop: N9 Elements: 1

User Option (Usage): Used **Purpose:** To specify textual data

Element Summary:

RefIdElement NameReqTypeMin/MaxUsageMTX021551Textual DataMAN1/4096Must use

Description: To transmit large volumes of message text

User Note 1: *If N902* =

. TERM - MTX02 is used to indicate KeHE's PO Acceptance Terms.

Syntax Rules:

1. C0102 - If MTX01 is present, then MTX02 is required.

2. C0302 - If MTX03 is present, then MTX02 is required.

3. C0504 - If MTX05 is present, then MTX04 is required.

Semantics:

1. MTX05 is the number of lines to advance before printing.

Comments:

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

Loop Party Identification

Pos: 3100 Repeat: 4 Mandatory

Loop: N1 Elements: N/A

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

<u>Pos</u>	<u>ld</u>	Segment Name	<u>Req</u>	Max Use	<u>Repeat</u>	<u>Usage</u>
3100	N1	Party Identification	М	1		Must use
3300	N3	Party Location	М	1		Must use
3400	N4	Geographic Location	M	1		Must use
3600	PER	Administrative Communications Contact	0	1		Used

N1 Party Identification

Pos: 3100 Max: 1 Heading - Mandatory Loop: N1 Elements: 4

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Element Summary:

<u>Ref</u> N101	<u>ld</u> 98		<u>ent Name</u> / Identifier Code	Req M	Type ID	Min/Max 2/3	<u>Usage</u> Must use	
		Desc individ	ription: Code identifying an organizati dual	onal en	tity, a phy	sical location	, property or an	
		Code	List Summary (Total Codes: 1500, In	cluded:	4)			
		Code	Name					
		BT	Bill-to-Party					
			User Note 1:					
			Mandatory					
		BY	Buying Party (Purchaser)					
			User Note 1:					
			Optional					
		SF	Ship From					
			User Note 1:	- ,	o			
			Conditional - Used for Pickup Order Address.	rs. The	Ship Fron	n Address will	be the Pickup	
		ST	Ship To					
			User Note 1:					
			Mandatory					
N102	93	Name	•	М	AN	1/60	Must use	
		Desc	ription: Free-form name					
N103	66	ldent	ification Code Qualifier	С	ID	1/2	Used	
		Description: Code designating the system/method of code structure used for Identification Code (67)						
		User	Note 1: Mandatory when N101=BT ar	ia S I				
		CodeList Summary (Total Codes: 241, Included: 1) Code Name						
		9	D-U-N-S+4, D-U-N-S Number with F	our Cha	aracter Su	ıffix		
N104	67	Ident	ification Code	С	AN	2/80	Used	
		Desc	ription: Code identifying a party or oth	er code)			
		User	Note 1: Mandatory when N101=BT ar	nd ST				
		When	N101=ST, this will be the KeHE Ship	To ID.				
			KeHE Distributors - DC addresses with lete list of KeHE ID codes and address					

Syntax Rules:

- 1. R0203 At least one of N102 or N103 is required.
- 2. P0304 If either N103 or N104 is present, then the other is required.

- 1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
- 2. N105 and N106 further define the type of entity in N101.

N3 Party Location

Pos: 3300 Max: 1 Heading - Mandatory Loop: N1 Elements: 1

User Option (Usage): Must use

Purpose: To specify the location of the named party

Element Summary:

RefIdElement NameReqTypeMin/MaxUsageN301166Address InformationMAN1/55Must use

Description: Address information

N4 Geographic Location

Pos: 3400 Max: 1 Heading - Mandatory Loop: N1 Elements: 4

User Option (Usage): Must use

Purpose: To specify the geographic place of the named party

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>
N401	19	City Name	M	AN	2/30	Must use
		Description: Free-form text for city name				
N402	156	State or Province Code	М	ID	2/2	Must use
		Description: Code (Standard State/Province agency	e) as d	efined by	appropriate g	overnment
N403	116	Postal Code	M	ID	3/15	Must use
		Description: Code defining international poblanks (zip code for United States)	stal zor	ne code e	excluding pund	ctuation and
N404	26	Country Code	0	ID	2/3	Used
		Description: Code identifying the country				

Syntax Rules:

- 1. E0207 Only one of N402 or N407 may be present.
- 2. C0605 If N406 is present, then N405 is required.
- 3. C0704 If N407 is present, then N404 is required.

- 1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
- 2. N402 is required only if city name (N401) is in the U.S. or Canada.

PER Administrative Communications Contact

Pos: 3600 Max: 1 Heading - Optional Loop: N1 Elements: 4

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

Ref PER01	<u>ld</u> 366	Element Name Contact Function Code	<u>Req</u> M	<u>Type</u> ID	Min/Max 2/2	<u>Usage</u> Must use
		Description: Code identifying the major dunamed	ity or res	sponsibili	ty of the perso	n or group
		CodeList Summary (Total Codes: 238, Inc. Code Name BI Bill Inquiry Contact SD Shipping Department	cluded: 2	2)		
PER02	93	Name	М	AN	1/60	Must use
		Description: Free-form name				
PER03	365	Communication Number Qualifier	Χ	ID	2/2	Used
		Description: Code identifying the type of o	ommuni	cation nu	umber	
		CodeList Summary (Total Codes: 42, Included Code Name TE Telephone	uded: 1)			
PER04	364	Communication Number	Χ	AN	1/256	Used
		Description: Complete communications no applicable	umber in	cluding o	country or area	code when

Syntax Rules:

- 1. P0304 If either PER03 or PER04 is present, then the other is required.
- 2. P0506 If either PER05 or PER06 is present, then the other is required.
- 3. P0708 If either PER07 or PER08 is present, then the other is required.

Loop Baseline Item Data

Pos: 0100 Repeat: 100000 Mandatory

Loop: PO1 Elements: N/A

User Option (Usage): Must use

Purpose: To specify basic and most frequently used line item data

<u>Pos</u>	<u>ld</u>	Segment Name	<u>Req</u>	Max Use	<u>Repeat</u>	<u>Usage</u>
0100	PO1	Baseline Item Data	М	1		Must use
0400		Loop CTP	0		1	Used
0500		Loop PID	М		1	Must use
0900	PO4	Item Physical Details	Ο	1		Used
1300		Loop SAC	0		1	Used

PO1 Baseline Item Data

Pos: 0100 Max: 1
Detail - Mandatory
Loop: PO1 Elements: 14

User Option (Usage): Must use

Purpose: To specify basic and most frequently used line item data

Element Summary:

<u>Ref</u> PO101	<u>ld</u> 350	Element Name Assigned Identification	Req O	<u>Type</u> AN	Min/Max 1/20	<u>Usage</u> Used
		Description: Alphanumeric characters assi	gned fo	r differer	ntiation within a	transaction set
PO102	380	Quantity	М	R	1/15	Must use
		Description: Numeric value of quantity				
PO103	355	Unit or Basis for Measurement Code	М	ID	2/2	Must use
		Description: Code specifying the units in w which a measurement has been taken	/hich a v	value is b	eing expresse	d, or manner in
		CodeList Summary (Total Codes: 844, Inc. Code Name CA Case	luded: 1	1)		
PO104	212	Unit Price	М	R	1/17	Must use
		Description: Price per unit of product, serv User Note 1: Gross Price - KeHE will alway if it is a catch weight item. Price may contain up to 3 decimals.		• .		of the item, even
PO106	235	Product/Service ID Qualifier	М	ID	2/2	Must use
		Description: Code identifying the type/sour Product/Service ID (234)	rce of th	ne descri	otive number u	sed in
		CodeList Summary (Total Codes: 519, Inc. Code Name UP UCC - 12	luded: 1	1)		
PO107	234	Product/Service ID	М	AN	1/48	Must use
		Description: Identifying number for a produ	uct or se	ervice		
PO108	235	Product/Service ID Qualifier	0	ID	2/2	Used
		Description: Code identifying the type/sour Product/Service ID (234)	rce of th	ne descrij	otive number u	sed in
		CodeList Summary (Total Codes: 519, Inc. Code Name UK GTIN 14-digit Data Structure	luded: 1	1)		
PO109	234	Product/Service ID	0	AN	1/48	Used
		Description: Identifying number for a produ	uct or se	ervice		

Ref	<u>ld</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>			
PO110	235	Product/Service ID Qualifier	0	ID	2/2	Used			
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)							
		CodeList Summary (Total Codes: 519, Included: 1) Code Name IN Buyer's Item Number							
		User Note 1: KeHE Item Number - 8 digits with	n leading z	zeros (ca	n be different b	y DC)			
PO111	234	Product/Service ID	0	AN	1/48	Used			
		Description: Identifying number for a product or service							
PO112	235	Product/Service ID Qualifier	0	ID	2/2	Used			
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)							
		CodeList Summary (Total Codes: 519, Included: 1) Code Name VN Vendor's (Seller's) Item Number							
		User Note 1: Vendor SKU							
PO113	234	Product/Service ID	0	AN	1/48	Used			
		Description: Identifying number for a pro	duct or se	ervice					
PO114	235	Product/Service ID Qualifier	Ο	ID	2/2	Used			
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)							
		CodeList Summary (Total Codes: 519, In Code Name EN EAN/UCC - 13	ncluded: 1	1)					
PO115	234	Product/Service ID	0	AN	1/48	Used			
		Description: Identifying number for a pro	duct or se	ervice					

Syntax Rules:

- 1. C0302 If PO103 is present, then PO102 is required.
- 2. C0504 If PO105 is present, then PO104 is required.
- 3. P0607 If either PO106 or PO107 is present, then the other is required.
- 4. P0809 If either PO108 or PO109 is present, then the other is required.
- 5. P1011 If either PO110 or PO111 is present, then the other is required.
- 6. P1213 If either PO112 or PO113 is present, then the other is required.
- 7. P1415 If either PO114 or PO115 is present, then the other is required.
- 8. P1617 If either PO116 or PO117 is present, then the other is required.
- 9. P1819 If either PO118 or PO119 is present, then the other is required.
- 10. P2021 If either PO120 or PO121 is present, then the other is required.
- 11. P2223 If either PO122 or PO123 is present, then the other is required.

12. P2425 - If either PO124 or PO125 is present, then the other is required.

Semantics:

1. PO102 is quantity ordered.

- 1. See the Data Element Dictionary for a complete list of IDs.
- 2. PO101 is the line item identification.
- 3. PO106 through PO125 provide for ten different product/service IDs per each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

Loop Pricing Information

Pos: 0400 Repeat: 1
Optional

Loop: CTP Elements: N/A

User Option (Usage): Used

Purpose: To specify pricing information

User Note 1:

Sent for catch weight/random weight items.

<u>Pos</u>	<u>ld</u>	Segment Name	<u>Req</u>	Max Use	<u>Repeat</u>	<u>Usage</u>
0400	CTP	Pricing Information	0	1		Used

CTP Pricing Information

Pos: 0400 Max: 1
Detail - Optional
Loop: CTP Elements: 2

User Option (Usage): Used

Purpose: To specify pricing information

Element Summary:

RefIdElement NameReqTypeMin/MaxUsageCTP02236Price Identifier CodeMID3/3Must use

Description: Code identifying pricing specification

CodeList Summary (Total Codes: 168, Included: 1)

Code Name

ALT Alternate Price

User Note 1:

Price Per Pound

CTP03 212 **Unit Price** M R 1/17 Must use

Description: Price per unit of product, service, commodity, etc.

User Note 1: Price per pound for catch weight/random weight items.

Syntax Rules:

- 1. P0405 If either CTP04 or CTP05 is present, then the other is required.
- 2. C0607 If CTP06 is present, then CTP07 is required.
- 3. C0902 If CTP09 is present, then CTP02 is required.
- 4. C1002 If CTP10 is present, then CTP02 is required.
- 5. C1103 If CTP11 is present, then CTP03 is required.

Semantics:

- 1. CTP07 is a multiplier factor to arrive at a final discounted price. A multiplier of .90 would be the factor if a 10% discount is given.
- 2. CTP08 is the rebate amount.

- 1. See Figures Appendix for an example detailing the use of CTP03 and CTP04.
- 2. See Figures Appendix for an example detailing the use of CTP03, CTP04 and CTP07.

Loop Product/Item Description

Pos: 0500 Repeat: 1
Mandatory

Loop: PID Elements: N/A

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

<u>Pos</u>	<u>ld</u>	Segment Name	<u>Req</u>	Max Use	<u>Repeat</u>	<u>Usage</u>
0500	PID	Product/Item Description	M	1		Must use

PID Product/Item Description

Pos: 0500 Max: 1 Detail - Mandatory Loop: PID Elements: 3

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Element Summary:

<u>Ref</u> PID01	<u>ld</u> 349	Element Name Item Description Type	<u>Req</u> M	<u>Type</u> ID	Min/Max 1/1	<u>Usage</u> Must use
1 1501	010	Description: Code indicating the format of			., .	Widot doo
		CodeList Summary (Total Codes: 3, Included Code Name F Free-form	ded: 1)			
PID02	750	Product/Process Characteristic Code	М	ID	2/3	Must use
		Description: Code identifying the general of	class of	a product	or process ch	aracteristic
		CodeList Summary (Total Codes: 238, Inc. Code Name 08 Product	cluded: 1)		
PID05	352	Description	М	AN	1/80	Must use
		Description: A free-form description to cla	rify the r	elated da	ta elements ar	nd their content

Syntax Rules:

- 1. C0403 If PID04 is present, then PID03 is required.
- 2. R0405 At least one of PID04 or PID05 is required.
- 3. C0703 If PID07 is present, then PID03 is required.
- 4. C0804 If PID08 is present, then PID04 is required.
- 5. C0905 If PID09 is present, then PID05 is required.

Semantics:

- 1. Use PID03 to indicate the organization that publishes the code list being referred to.
- 2. PID04 should be used for industry-specific product description codes.
- 3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
- 4. PID09 is used to identify the language being used in PID05.

- 1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
- 2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
- 3. PID07 specifies the individual code list of the agency specified in PID03.

PO4 Item Physical Details

Pos: 0900 Max: 1 Detail - Optional Loop: PO1 Elements: 1

User Option (Usage): Used

Purpose: To specify the physical qualities, packaging, weights, and dimensions relating to the item

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>
PO401	356	Pack	M	N0	1/6	Must use

Description: The number of inner containers, or number of eaches if there are no inner

containers, per outer container

User Note 1: Outer Pack

Syntax Rules:

- 1. P0203 If either PO402 or PO403 is present, then the other is required.
- 2. C0506 If PO405 is present, then PO406 is required.
- 3. P0607 If either PO406 or PO407 is present, then the other is required.
- 4. P0809 If either PO408 or PO409 is present, then the other is required.
- 5. C1013 If PO410 is present, then PO413 is required.
- 6. C1113 If PO411 is present, then PO413 is required.
- 7. C1213 If PO412 is present, then PO413 is required.
- 8. L13101112 If PO413 is present, then at least one of PO410, PO411 or PO412 is required.
- 9. C1716 If PO417 is present, then PO416 is required.
- 10. C1804 If PO418 is present, then PO404 is required.

Semantics:

- 1. PO415 is used to indicate the relative layer of this package or range of packages within the layers of packaging. Relative Position 1 (value R1) is the innermost package.
- 2. PO416 is the package identifier or the beginning package identifier in a range of identifiers.
- 3. PO417 is the ending package identifier in a range of identifiers.
- 4. PO418 is the number of packages in this layer.

- PO403 The "Unit or Basis for Measure Code" in this segment position is for purposes of defining the unit of measure of the "Size" identified in the PO402. For example: If the carton contains 24 12-Ounce packages, it would be described as follows: Data element 356 = "24"; Data element 357 = "12"; Data element 355 = "OZ".
- 2. PO413 defines the unit of measure for PO410, PO411, and PO412.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1300 Repeat: 1 Optional Loop: SAC Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

<u>Pos</u>	<u>ld</u>	Segment Name	Req	Max Use	Repeat	<u>Usage</u>
1300	SAC	Service, Promotion, Allowance, or Charge	0	1		Used

SAC Service, Promotion, Allowance, or Charge Information

Pos: 1300 Max: 1 Detail - Optional Loop: SAC Elements: 8

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

User Note 1:

Only one SAC value (allowance) sent per item.

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	М	ID	1/1	Must use
		Description: Code which indicates an allo	wance o	r charge	for the service	specified
		CodeList Summary (Total Codes: 7, Inclu Code Name A Allowance	uded: 1)			
SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
		Description: Code identifying the service,	promotio	on, allow	ance, or charg	e
		CodeList Summary (Total Codes: 1090, I Code Name C310 Discount F800 Promotional Allowance	Included:	2)		
SAC05	610	Amount	М	N2	1/15	Must use
		Description: Monetary amount				
SAC06	378	Allowance/Charge Percent Qualifier	Χ	ID	1/1	Used
		Description: Code indicating on what bas	sis allowa	nce or c	narge percent	is calculated
		CodeList Summary (Total Codes: 16, Inc. Code Name Z Mutually Defined	luded: 1)			
SAC07	332	Percent, Decimal Format	Χ	R	1/6	Used
		Description: Percent given in decimal for through 100%)	mat (e.g.,	, 0.0 thro	ough 100.0 rep	resents 0%
SAC08	118	Rate	0	R	1/9	Used
		Description: Rate expressed in the stand specified	ard mone	etary der	nomination for t	the currency
SAC12	331	Allowance or Charge Method of Handling Code	М	ID	2/2	Must use

Ref ld **Element Name** Req Type Min/Max Usage Description: Code indicating method of handling for an allowance or charge CodeList Summary (Total Codes: 22, Included: 1) Code Name 02 Off Invoice SAC15 352 Description М AN 1/80 Must use Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

- 1. R0203 At least one of SAC02 or SAC03 is required.
- 2. P0304 If either SAC03 or SAC04 is present, then the other is required.
- 3. P0607 If either SAC06 or SAC07 is present, then the other is required.
- 4. P0910 If either SAC09 or SAC10 is present, then the other is required.
- 5. C1110 If SAC11 is present, then SAC10 is required.
- 6. C1413 If SAC14 is present, then SAC13 is required.
- 7. C1615 If SAC16 is present, then SAC15 is required.

Semantics:

- 1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
- 2. SAC05 is the total amount for the service, promotion, allowance, or charge.
- 3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 4. SAC08 is the allowance or charge rate per unit.
- 5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
- 6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- 7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- 8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
- 9. SAC16 is used to identify the language being used in SAC15.

- 1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
- In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a
 particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly
 referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" Dollars in SAC09.

Loop Transaction Totals

Pos: 0100 Repeat: 1
Mandatory

Loop: CTT Elements: N/A

User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

<u>Pos</u>	<u>ld</u>	Segment Name	<u>Req</u>	Max Use	<u>Repeat</u>	<u>Usage</u>
0100	CTT	Transaction Totals	M	1		Must use
0200	AMT	Monetary Amount Information	M	1		Must use

CTT Transaction Totals

Pos: 0100 Max: 1 Summary - Mandatory Loop: CTT Elements: 4

User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

Ref CTT01	<u>ld</u> 354	Element Name Number of Line Items	Req M	Type N0	Min/Max 1/6	<u>Usage</u> Must use
		Description: Total number of line items in	the trans	saction s	et	
CTT02	347	Hash Total	0	R	1/10	Used
		Description: Sum of values of the specifie will be summed without regard to decimal p will occur on the left most digits if the sum i total of the data element. Example:0018 Second occurrence of value being hashed. 18.01 Fourth occurrence of value being hashed 1873 Hash Total	ooints (e s greate First occ 1.8 Thir	xplicit or r than the currence d occurre	implicit) or sign e maximum sizo of value being t ence of value b	s. Truncation e of the hash nashed18 eing hashed.
CTT03	81	Weight	Х	R	1/10	Used
		Description: Numeric value of weight				
CTT04	355	Unit or Basis for Measurement Code	Χ	ID	2/2	Used
	Description: Code specifying the units in which a value is being expressed, or manner i which a measurement has been taken					
		CodeList Summary (Total Codes: 844, Inc	cluded: 1	1)		
		<u>Code</u> <u>Name</u>				
		LB Pound				

Syntax Rules:

- 1. P0304 If either CTT03 or CTT04 is present, then the other is required.
- 2. P0506 If either CTT05 or CTT06 is present, then the other is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

AMT Monetary Amount Information

Pos: 0200 Max: 1 Summary - Mandatory Loop: CTT Elements: 2

User Option (Usage): Must use

Purpose: To indicate the total monetary amount

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>
AMT01	522	Amount Qualifier Code	М	ID	1/3	Must use
		Description: Code to qualify amount				
		CodeList Summary (Total Codes: 1765, I	ncluded:	1)		
		Code Name				
		TT Total Transaction Amount				
AMT02	782	Monetary Amount	М	R	1/18	Must use

SE Transaction Set Trailer

Pos: 0300 Max: 1 Summary - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

<u>Ref</u>	<u>ld</u>	Element Name	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>
SE01	96	Number of Included Segments	М	N0	1/10	Must use
		Description: Total number of segments in segments	cluded ir	n a trans	action set inclu	ding ST and SE
SE02	329	Transaction Set Control Number	М	AN	4/9	Must use
		Description: Identifying control number the functional group assigned by the originator				nsaction set

Comments:

1. SE is the last segment of each transaction set.