100-DPW-010 METERED PARKING COORDINATION

*For projects including work in areas where metered parking assets exist, the CONTRACTOR shall coordinate, at minimum 48 hours in advance, any construction operations that would impact parking at any metered space.*

*CONTRACTOR shall notify ParkIndy, LLC to have metered spaces blocked through the Right of Way (ROW) Permitting process.  Permits can be obtained through the Department of Business and Neighborhood Services (DBNS).  A daily fee shall apply for each metered space out of service during the project. The fees for Zones 1 thru 4 vary and are subject to change every calendar year, please use the current fee schedule provided by the ROW permitting division. CONTRACTOR shall provide exact meter numbers and specific days to be blocked and shall minimize the number of days that meters are closed during construction operations, so that parking is available for the general public.*

*If CONTRACTOR requires removal of parking meters and/or pay stations, this can be achieved through the Right of Way (ROW) Permitting process. A removal fee is not charged; however, a one-time reinstallation fee will apply.  Fees are added to the ROW permitting cost. ParkIndy will remove payboxes and/or applicable meter heads from the meter poles within the City ROW conflicting with the PROJECT. CONTRACTOR will be responsible for removing meter poles. Parking meters are not to be removed by CONTRACTOR, ONLY ParkIndy.*

*Payment shall be made by CONTRACTOR through the ROW permitting process, for each meter that is taken out of service and or removed. Proper notification shall be given by CONTRACTOR to allow each meter to be taken out of service and then back into service once applicable operations are complete. A 48-hour notice (excluding Sundays and holidays), is required.*

*CONTRACTOR shall coordinate the final locations of existing parking meters with ParkIndy, LLC before new sidewalk is placed around parking meters. In some instances, new parking meter spaces will be created, or it will be necessary to reconfigure existing spaces. It is the responsibility of CONTRACTOR to verify proper placement with ParkIndy, LLC and the OWNER prior to completing work.*

*Payment for metered parking coordination and any fees associated with taking payboxes or meters out of service, as detailed above, shall be the sole responsibility of CONTRACTOR.*

*These additional permit fees are not gratis (free), since ParkIndy is a partner of the City of Indianapolis and not a City agency and shall be paid by using the DPW pay item below.*

**Pay Item Name Pay Unit Symbol**

Metered Parking Coordination DOL

**Method of Measurement**

**Meter blocking** will be measured per meter per day\* (or designated numbered, marked, or signed as such)

**Meter removal** is at no charge

**Meter reinstallation**, $100.00 per pole per meter

**Paybox removal** is at no charge

**Paybox reinstallation**, $110.00 per unit

*\*Use current fee schedule provided by the BNS ROW permitting division.*

**Basis of Payment**

Meters (all types) will be paid through the Right-of-Way permit.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Zone/Item** | **Cost** | **Unit** | **Total Number of Units** | **Total Cost** |
| Zone 1 | $29.00 | per space per day |  |  |
| Zone 2 | $24.00 | per space per day |  |  |
| Zone 3 | $24.00 | per space per day |  |  |
| Zone 4 | $29.00 | per space per day |  |  |
| Meter removal | $0.00 | each |  |  |
| Meter reinstall | $100.00 | each |  |  |
| Paybox removal | $0.00 | each |  |  |
| Paybox reinstall | $110.00 | each |  |  |
| **Total Estimated Meter Blocking/Removal** | | | **#** | **$** |

Map

Description automatically generated