

INDY NEIGHBORHOOD INFRASTRUCTURE PARTNERSHIP

REQUEST FOR APPLICATIONS – 2022



Beginning Monday, November 1, 2021, the Indianapolis Department of Public Works (Indy DPW) will accept proposals from community-based organizations for infrastructure projects in 2022 under a matching fund award program. Funds are available for new projects including roads, sidewalks and multi-use paths. In October 2021, the Indianapolis City-County Council passed Mayor Joe Hogsett's 2022 budget, allowing DPW to award up to \$2 million in matching funds to community-based organizations for qualifying infrastructure projects.

PROGRAM DETAILS

AMOUNT OF FUNDING

Awards will be made up to a preferred maximum of \$500,000 per project.

APPLICATION PERIOD

The application period will be from November 1, 2021 to January 31, 2022. Awards will be announced by mid-March 2022.

PERIOD OF PERFORMANCE

Upon announcement of the selected projects, DPW will execute a project agreement with the community-based organization, which states the scope of the project. Community-based organizations will be required to register as a vendor to the City. DPW will manage all project execution unless otherwise stated. Not all projects will be completed in 2022. However, the funds will be encumbered until the completion of the project. Community-based organizations will NOT hire contractors to perform the construction work. The construction contract will be awarded by the Board of Public Works to a contractor defined by DPW's standard project bid practices.

PROGRAM REQUIREMENTS

ELIGIBLE APPLICANTS

Nonprofit community-based organizations or included towns located within Indianapolis/Marion County are eligible to submit a proposal. A community-based organization can be (but is not limited to) a community development corporation; economic improvement district; community center; neighborhood association; homeowner association; or educational organization (including charter schools, private schools and education foundations). Each organization may submit only one proposal per year.

ELIGIBLE PROJECTS

To qualify, submitted projects must meet the following minimum requirements:

- The project must be located in Indianapolis/Marion County. Projects within excluded cities are ineligible; and
- The project must be for construction of or improvements to public infrastructure—including roads, sidewalks, multi-use paths—located within in the existing public right-of-way at the time of project construction. (Donations of additional needed right-of-way from adjacent property owners may be considered for a proposed project.)

Ineligible uses of program funds include:

- Projects not within public right-of-way
- Alley resurfacing
- Land acquisition
- Utility relocation
- Railroad crossing upgrades
- Streetlight installation or upgrades
- Stormwater/sanitary sewer projects
- Streetscape decorative projects (signs, lights, pavers, gateway elements)
- Infrastructure projects required by city ordinance

LEVERAGED FUNDS

A minimum fifty percent (50%) cost share by the applicant is required for this program. A table of estimated cost units for standard project quantities is included at the bottom of this application, which includes costs for design and inspection fees. Certain in-kind contributions may be eligible to be considered as leveraged funds.

Examples include: right-of-way donation (which includes right-of-way appraisals) and engineering from qualified/certified engineers. The applicant must provide documentation of the proposed in-kind contributions and their value as attachments to the application. Proof of funding match is also required in the form of a statement signed by the organization's treasurer, Chief Financial Officer or equivalent representative. **Applications submitted without proof of funding will not be considered.** Additional points in the scoring process will be awarded based upon the overall percentage of funds leveraged, so the more funds the applicant can leverage the higher its application will be scored.

PROPOSAL SUBMISSION

Community-based organizations wishing to submit an application under this program must submit, at a minimum:

- Completed Application Form, signed by an authorized representative of the applicant
- A map displaying project location, site and size/scope, including photographs demonstrating existing infrastructure conditions
- Signed documentation of appropriate funding
- Letter(s) of support (maximum of 3)

SUBMISSION:

Submit applications to Indy DPW via email (DPWEngineering@indy.gov) by 5:00 P.M. on January 31, 2022. Or via U.S. mail, postmarked by January 31, 2022 and addressed to:

Indy Neighborhood Infrastructure Partnership
Department of Public Works
1200 S. Madison Ave, Suite 200
Indianapolis, IN 46225

SCORING & AWARD PROCESS

EVALUATION CRITERIA

Each proposal received will be scored by staff of the Department of Public Works, then submitted to a cross-departmental committee that will review the submitted proposals and make awards. Projects will be scored based on the following criteria:

- Present condition of infrastructure
- Construction feasibility
- Financial feasibility, including the proof of financial commitment from the community-based organization
- Environmental feasibility
- Project timeline
- Leveraged funds
- Economic development
- Community support
- Connectivity
- Equitable community development

DPW will notify all applicants as to the result of their submissions by mid-March 2022. Organizations whose projects are selected for funding must send a representative to a mandatory project kick-off meeting, either in-person or online meeting, to discuss next steps in DPW's legal and financial processes.

ESTIMATED COST UNITS

For ease in project estimates, please use the guide below:

TYPE	UNIT COST	UNIT	NOTE
Resurfacing	\$41	Per Foot Per Lane	Cost assumes 11-foot-wide lane
Concrete Street Patching	\$225	Per Square Yard	Costs assumes Concrete panel replacement and/or concrete joint repair
Multi-use Path	\$197	Per Linear Foot	Cost assumes 8-foot-wide lane
Sidewalk - New	\$102	Per Linear Foot	Cost assumes 5-foot-wide sidewalk
Sidewalk - Rehabilitation	\$75	Per Linear Foot	Cost assumes 5-foot-wide sidewalk

ADDITIONAL INFORMATION

Find examples of previously submitted and constructed projects through the Indianapolis Neighborhood Infrastructure Partnership program on the next page.

Questions about the application process and scoring criteria may be directed to Indy DPW Engineering at DPWEngineering@indy.gov.

PROJECT EXAMPLES

SIDEWALK IMPROVEMENT: *The Oaks Academy, Columbia Avenue, 2021*



STRIP-PATCHING: *Lake Charlevoix Neighborhood, Cherbourg Drive, 2021*



RESURFACING: *MSD Wayne Township, Wayne Avenue and Henry Street, 2021*



MULTI-USE TRAIL with PEDESTRIAN BRIDGE: *MSD Decatur Township, S High School Road, 2019*



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APPLICATION INFORMATION

COMMUNITY BASED ORGANIZATION (CBO) NAME:	
CBO MAILING ADDRESS:	
Address Line 2	
Address Line 3	
CITY, STATE, ZIP CODE:	
CBO CONTACT NAME:	
CBO CONTACT TITLE:	
CBO CONTACT PHONE NUMBER:	
CBO CONTACT EMAIL ADDRESS:	

PROJECT DESCRIPTION

TYPE OF WORK:	
PROJECT LOCATION:	
PROJECT DESCRIPTION (Background and Rationale for Project):	

COMMUNITY IMPACTS (Whom/What will your project impact?):

CONNECTIVITY (How will your project increase connectivity?):

DETAILED PROJECT BUDGET

TOTAL CONSTRUCTION COST ESTIMATE:	
TOTAL LEVERAGED FUNDS:	
DESCRIPTION & SOURCE OF LEVERAGED FUNDS: (If in-kind contributions included, attach appropriate documentation. If any funds are from a CBO partner, attach a commitment letter from the partner organization or individual.)	
USE OF LEVERAGED FUNDS:	
REQUESTED PROGRAM FUNDS:	