



# Generate KiwiSaver Contribution Form

Please do not send this form to Inland Revenue.  
This form can be submitted to [info@generatekiwisaver.co.nz](mailto:info@generatekiwisaver.co.nz)

September 2022

Use this form to provide your details to Generate if you are:

- a Generate KiwiSaver member and want to change your employee contribution rate\*.

## Personal details

Generate KiwiSaver Member Number

IRD No.

If you don't know your IRD number, please call the IRD on 0800 227 774.

Title \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Surname \_\_\_\_\_ Date of Birth

Residential Address \_\_\_\_\_

City \_\_\_\_\_ Country \_\_\_\_\_ Postcode \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

## Contribution

How much would you like to contribute to your KiwiSaver account? 3%  4%  6%  8%  10%

\*Contribution rate change requested using this form will apply to all of your employments.  
If you have more than one employer and only wish to update your contribution rate for one of them, please contact your employer directly to request this.

I declare that the information I have provided on this form is true and correct.

Signature \_\_\_\_\_ Date

Please submit this form to [info@generatekiwisaver.co.nz](mailto:info@generatekiwisaver.co.nz)  
Electronic signatures must be accompanied with an audit trail.

## Disclaimer

This information will be passed on to Inland Revenue NZ who in turn will inform your employer. It could take up to 10 working days for the information to be received by the employer. It is the member's responsibility to check with their employer that the instructions have been received from Inland Revenue and processed.

Generate will pass on this information to Inland Revenue, but it is up to the employer if they are willing to accept more than one request within a three month period.