Suomi.fi identification and mandates in Statistics Finland's data collections from enterprises and associations

Suomi.fi identification

The Suomi.fi identification is the joint identification service for the entire public administration. The service enables secure electronic identification. The Digital and Population Data Services Agency is responsible for the Suomi.fi identification.

The Enterprise Finland Telephone Service helps in the use of Suomi.fi services: tel. +358 295 020 502.

https://www.suomi.fi/instructions-and-support/support-and-assistance/enterprise-finland-telephone-service

The Digital and Population Data Services Agency's customer service for organisations: https://dvv.fi/en/customer-service-for-organisations

Suomi.fi mandates

Suomi.fi mandates allow you to grant another person or enterprise the **right to respond to Statistics Finland's data collections on behalf of the enterprise**.

A mandate is an electronic authorisation the data of which are stored in the mandate register. In connection with logging in to the form, the service checks that the identified person has a mandate to respond to the data collection on behalf of the enterprise.

In questions related to granting mandates, assistance is given by The Enterprise Finland Telephone Service: tel. +358 295 020 502.

Mandates are granted and requested at e-Authorizations (Suomi.fi service)

Responding on behalf of the enterprise is possible **without a separate mandate** with the following official roles:

- Managing Director
- Substitute for the Managing Director
- Auditor principal
- Auditor
- Additional auditor
- Sole trader
- Liquidator
- Building manager
- Full-time building manager
- Partner
- Chairman of the board of directors of a limited liability company
- Board member of a limited liability company
- Authorised, i.e. an individual authorised to sign alone for the company/organization.

Responding on behalf of the enterprise is prevented if:

- the status data for the company in the Trade Register is that it is bankrupt or has gone into liquidation and/or restructuring procedure.
- the status data for the person acting on behalf of the company in the Trade Register is something other than NORMAL.

Mandate

Statistics Finland's Suomi.fi mandate or mandate is **Respond to data collections from enterprises and associations**.

Mandate specifiers

Statistics Finland defines some of the data collections as involving sensitive data. In that case the data collection includes either personal data or sensitive data on economic cycles.

For part of data collections data are given concerning a certain establishment.

In these collections one to two specifiers must be attached to the mandate. The specifiers are the **data collection tag** and the **establishment specifier**.

The data collections requiring a specifier and their specifiers (data collection tags) are as follows:

- Building cost index rki

- Data collection on consumer prices: kulhi

- Energy use in manufacturing: teen

- Environmental protection expenditure in industry: ymps

- Inquiry for industrial establishments: alto

- Inquiry on establishment structure and personnel: tyyr

- Inquiry on manufacturing commodities: tehy

- Inquiry on materials and supplies of manufacturing production: teat

- Inquiry on new orders in manufacturing: teut

- Inquiry on volume index of industrial output: tevol

- Price inquiry on natural gas and biogas: maak

- Price inquiry for cost indices: panos

- Price inquiry on producer price indices for manufactured products and services: thi

- Sales inquiry and inquiry on fixed assets: myy

- If the collection uses a tag or a specifier, they can be found in the accompanying letter of the data collection, which is also published on the instructions page of the data collection on Statistics Finland's web pages.

Establishment specifier

By means of an establishment specifier (or place of business specifier) the assignor can define the mandate to relate only to a certain establishment. Then the assignee can respond to the data collection only on behalf of a certain establishment.

The assignor decides whether to use the establishment specifier.

The establishment specifier is establishment-specific. It is reported separately in the accompanying letter for each establishment included in the data collection.

Data collections where an establishment specifier can be attached to the mandate always require the data collection tag.

Data collections where the establishment specifier can be used and their data collection tags are as follows:

- Building cost index: rki
- Data collection on consumer prices: kulhi
- Energy use in manufacturing: teen
- Environmental protection expenditure in industry: ymps
- Inquiry for industrial establishments: alto
- Inquiry on manufacturing commodities: tehy
- Inquiry on materials and supplies of manufacturing production: teat
- Price inquiry for cost indices: panos
- Price inquiry on natural gas and biogas: maak
- Price inquiry on producer price indices for manufactured products and services: thi

Who can use Suomi.fi mandates?

Suomi.fi mandates can be used by enterprises and private entrepreneurs:

- Employers and own-account workers (trade names)
- Agricultural and forestry entrepreneurs
- Managing directors of a limited company, housing company, cooperative society, limited partnership and general partnership and exclusive signatories
- Enterprises and corporations that have a Business ID but whose representative is not registered in the Trade Register can use the Suomi.fi mandates through the mandate service provided by officials. Foreign operators can also be granted authorisations through the mandate service provided by officials. Further information about the mandate service at e-Authorizations (Suomi.fi service)

Further information about the use of Suomi.fi mandates can be found on the Digital and Population Data Services Agency's Suomi.fi mandates website: e-Authorizations (Suomi.fi service)

Logging in with Suomi.fi identification

On the form's logging in page it is possible to log in with a user ID and password as well as via the Suomi.fi identification with bank identifiers, a mobile certificate or a certificate card.

If the data provider is authorised to respond to a certain data collection on behalf of many enterprises, a list of these enterprises opens after logging in and the data provider selects one of them.

How to authorise responding to Statistics Finland's data collections from enterprises and associations on behalf of the enterprise/organisation

Use your personal identifiers to identify yourself in the Suomi.fi service. Select **Act on behalf of a company.**

Select the enterprise or organisation on behalf of which you want to act. Click the **Grant a mandate** button.

Select **Right to grant a mandate** as the mandate type.

Parties

Add **Person** when you grant a mandate to your organisation's employee. You need the name and personal identity code of that person. If you grant the same mandates to several persons, you can add all the persons at the same time.

Add **Company** when you grant a mandate outside your organisation, e.g. to an accounting firm. You need the name and Business ID of the enterprise.

Mandate themes

Search the mandate "Responding to data collections from enterprises and associations".

Select the mandate.

Search for a mandate theme

respond to

1 mandate themes, 0 selected ☐ Select all 1

Open all

☐ Respond to data collections from enterprises and associations

⬤ Enable an authorisation specifier
In the next step you can add a specifier to the mandate subjects for which a specifier is used.

Mandate specifier

If the data collection includes a mandate specifier, take the specifier into use with the slider.

⬤ Enable an authorisation specifier
In the next step you can add a specifier to the mandate subjects for which a specifier is used.

Open a mandate on the next page and add the required specifiers (data collection identifier, establishment definer or both).

Step 4/6 ❓ INSTRUCTIONS

Mandate specifier

With the help of a mandate specifier you can limit or target the mandate to only apply to certain matters or organisations. Use the specifier according to the instructions given by the organisation or e-service using the mandate subject. The list shows only the mandate subjects for which a specifier can be used.

Mandate themes for which a specifier is used (1)　　　Close all

Respond to data collections from enterprises and associations　ℹ️　　Specifiers 1 ℹ️　　⌃

Assignee	Place of business specifier	Data collection tag	
All 1 ▾			Delete
	With this identifier the mandate can be limited to an organisation's specific establishment.	With this identifier the mandate can be limited to a specific data collection.	

Add

Define validity

Define the start and end dates of the mandate by selecting either the end date or 1, 5, 15, 20 or 25 years.

The mandate can be invalidated at any time.

Check the summary and validation

Check that the information in the mandate is correct and validate the mandate.

You receive an acknowledgement that validating the mandate has been successful.

The mandates granted by your enterprise are shown after validation under Mandates granted.