

Exceptions to the Policy

- Additional exceptions to the policy may be requested from International Procurement (POOL) and International Accounting.
- It is not necessary to create a PO for the following business transactions:
 - Payments for utilities - water and sewer
 - Rental agreements
 - Postal shipments - parcel carriers DHL, UPS, etc.
 - Government levies - customs duties for import / export, building permits, etc.
 - Payments to the city / community / state
 - Union payments / dues - payments to unions of which the organization is a regular member as well as workers' compensation board, severely disabled levy, chamber of commerce, etc.
 - Charitable donations - payments to registered charities
 - Insurance - payments issued as part of a global insurance policy, including payments covered by the Insurance Management Policy
 - Taxes - federal, regional, local, etc.
 - Legal & Contingent Liability Settlements - payments made to resolve legal disputes
 - Loans & Interest - payments to banks and other financial institutions for loans and interest expense
 - Patents payments to patent registration organizations
 - Telephone contracts – payments, e.g. monthly per mobile phone
 - Intercompany non production related goods & intercompany services - transactions taking place within Dr. Oetker
 - Payments to Corporate Card Providers - e.g. Travel Card, Purchasing Card
 - Reimbursement of employee expenses - reimbursement to employees for expenses incurred on behalf of Dr. Oetker (e.g., travel expenses such as rental car, air, rail & hotel)
 - Fees and other charges - e.g. tuition fees
 - Reimbursements for interviews - reimbursements to candidates interviewed by Dr. Oetker