

## Contribution Rate Change Form

If you would like help completing this form, please email [info@generatekiwisaver.co.nz](mailto:info@generatekiwisaver.co.nz) or phone us on 0800 855 322.

**Important:** Use this form to provide your details to Generate if you are a Generate KiwiSaver member and want to change your employee contribution rate\*. This information will be passed on to Inland Revenue NZ who in turn will inform your employer. **It could take up to 10 working days for the information to be received by the employer.** It is the member's responsibility to check with their employer that the instructions have been received from Inland Revenue and processed. Generate will pass on this information to Inland Revenue, but it is up to the employer if they are willing to accept more than one request within a three month period. **Please do not send this form to Inland Revenue.**

### Member Details

Title \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Surname \_\_\_\_\_ Date of Birth 

D	D	M	M	Y	Y	Y	Y
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Residential Address \_\_\_\_\_

City \_\_\_\_\_ Country \_\_\_\_\_ Postcode \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

Generate KiwiSaver Member Number 

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 IRD No. 

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If you don't know your IRD number, please call the IRD on 0800 227 774 or visit [www.ird.govt.nz/tasks/find-my-ird-number](http://www.ird.govt.nz/tasks/find-my-ird-number)

### Contribution

How much would you like to contribute to your KiwiSaver account?  3%  4%  6%  8%  10%

\*Contribution rate change requested using this form will apply to all of your employments. If you have more than one employer and only wish to update your contribution rate for one of them, please contact your employer directly to request this.

### Declaration

I confirm that the information given in this form is true and correct.

Signature (of member) \_\_\_\_\_ On (date) \_\_\_\_\_

If you have signed electronically, please provide a valid audit trail if you are emailing the application to us.

### Where do I send my application to?

**Email return:** Please scan this application and all supporting documentation and email them to us at [info@generatekiwisaver.co.nz](mailto:info@generatekiwisaver.co.nz) **or**  
**Postal return:** Please send this application and any supporting documentation to: Generate KiwiSaver Scheme, PO Box 91609, Victoria Street West, Auckland 1142