To: [manager name]  
 From: [your name]  
 Subject: Request to Attend Experience 2025 – DEX Management Learning Track

Dear [manager name],

I’d like to request approval to attend [Experience 2025](https://nexthink.com/experience), Nexthink’s annual flagship event. This year, the conference includes a new offering: the **DEX Management Learning Track**, a curated path specifically designed for IT leaders and professionals driving DEX operations—centred on best practices across people, processes, technology, communication, and value realization.

This learning track offers a curated set of sessions and extracurricular experiences focused on improving ROI, increasing digital maturity, and learning from leaders who are driving transformative change in their organizations. It also includes suggested visits to Nexthink’s Innovation Showcase, expert hubs, and leadership keynotes from Nexthink’s executive team.

The DEX Management Learning Track qualifies as a Learning and Development opportunity. Upon request, I will receive a certificate of attendance to document my participation and development, which can be submitted to HR or our L&D team.

Key takeaways include:

* Exposure to strategic frameworks and innovation that can elevate our DEX maturity.
* Peer learning opportunities with other digital leaders across industries.
* Insights into how Nexthink’s newest capabilities align with our business goals.
* Actionable takeaways to inform digital transformation initiatives and IT strategy.

I’d be happy to share a post-event summary of what I learned.

Here is an approximate cost estimate:

* Registration fee: [insert value](if I register by [dd/mm/yyyy])
* Airfare: [insert value]
* Hotel: [insert value]
* Transportation: [insert value]

I’m confident this experience will contribute directly to our DEX strategy and help us deliver measurable improvements across the organization.

Thank you for your consideration.

Best regards,

[your name]