



Maldives National Skills Development Authority



National Competency Standard for Media Production

Standard Code: SOC07S14V1

**Qualification Name: National Certificate III in Media Production
Qualification Code: SOC07SQ1L314**

Preface

Technical and Vocational Education and Training (TVET) Authority was established with the vision to develop a TVET system in the Maldives that is demand driven, accessible, beneficiary financed and quality assured, to meet the needs of society for stability and economic growth, the needs of Enterprise for a skilled and reliable workforce, the need of young people for decent jobs and the needs of workers for continuous mastery of new technology.

TVET system in the Maldives flourished with the Employment Skills Training Project (ESTP) funded by ADB with the objective of increasing the number of Maldivians, actively participating in the labor force, employed and self-employed. The Project supported expansion of demand driven employment-oriented skills training in priority occupations and to improve the capacity to develop and deliver Competency Based Skill Training (CBST). The project supported delivery of CBST programs to satisfy employer demand-driven needs. The National Competency Standards (NCS) provide the base for this training. Currently CBST is offered for five key sectors in the Maldives: Tourism, Fisheries and Agriculture, Transport, Construction and the Social sectors. These sectors are included as priority sectors that play a vital role in the continued economic growth of the country.

The NCS are developed in consultation with Employment Sector Councils representing employers. They are designed using a consensus format endorsed by the Maldives Qualifications Authority (MQA) to maintain uniformity of approach and the consistency of content amongst occupations. This single format also simplifies benchmarking the NCS against relevant regional and international standards. NCS specify the standards of performance of a competent worker and the various contexts in which the work may take place. NCS also describes the knowledge, skills and attitudes required in a particular occupation. They provide explicit advice to assessors and employers regarding the knowledge, skills and attitudes to be demonstrated by the candidates seeking formal recognition for the competency acquired following training or through work experience. By sharing this information, all participants in the training process have the same understanding of the training required and the standard to be reached for certification. Certification also becomes portable and can be recognized by other employers and in other countries with similar standards. NCS are the foundation for the implementation of the TVET system in Maldives. They ensure that all skills, regardless of where or how they were developed can be assessed and recognized. They also form the foundation for certifying skills in the Maldives National Qualification Framework (MNQF).

Key for coding Competency Standards and Related Materials

DESCRIPTION	REPRESENTED BY
Industry Sector as per ESC (Three letters)	Construction Sector (CON) Fisheries and Agriculture Sector (FNA) Transport sector (TRN) Tourism Sector (TOU) Social Sector (SOC) Foundation (FOU)
Competency Standard	S
Occupation with in an industry Sector	Two digits 01-99
Unit	U
Common Competency	1
Core Competency	2
Optional/ Elective Competency	3
Assessment Resources Materials	A
Learning Resources Materials	L
Curricula	C
Qualification	Q1, Q2 etc
MNQF level of Qualification	L1, L2 etc
Version Number	V1, V2 etc
Year of endorsement of standard, qualification	By two digits Example- 07

Endorsement Application for Qualification 01**NATIONAL CERTIFICATE III IN MEDIA PRODUCTION****Qualification code:** SOC07SQ1L314**Total Number of Credits:** 45**Purpose of the qualification**

The holders of this qualification are expected to work in Media Production team in a media related industry.

Regulations for the qualification

National Certificate III in Media Production will be awarded to those who are competent in units
1+2+3+4+5+6+7+8+9+10+11+12+13+14+15

Schedule of Units

Unit No	Unit Title	Code
1.	Observe personal and work place hygiene practices	SOC07S1U01V1
2.	Practice health, safety and security Practices	SOC07S1U02V1
3.	Provide effective customer care	SOC07S1U03V1
4.	Practice effective workplace communication	SOC07S1U04V1
5.	Record Sound_R1	SOC07S1U05V1
6.	Prepare audio assests_R1	SOC07S1U06V1
7.	Perform basic sound editing	SOC07S1U07V1
8.	Perform basic vision and sound editing	SOC07S1U08V1
9.	Install and disassemble audio equipment _R1	SOC07S1U09V1
10.	Assist with a basic camera shoot_R1	SOC07S1U10V1
11.	Develop basic lighting skills and knowledge_R2	SOC07S1U11V1
12.	Develop techniques for presenting to camera_R1	SOC07S1U12V1
13.	Develop techniques for presenting Information on air_R1	SOC07S1U13V1
14.	Present programs on air_R1	SOC07S1U14V1
15.	Use social media tools for collaboration and engagement_R1	SOC07S1U15V1

Accreditation requirements

The training provider should have an office set up or similar training facility to provide the trainees the hands-on experience related to this qualification

Recommended sequencing of units

As appearing under the section 06

Endorsement Application for Qualification 02**NATIONAL CERTIFICATE IV IN MEDIA PRODUCTION****Qualification code:** SOC07SQ2L418**Total Number of Credits:** 165**Purpose of the qualification**

The holders of this qualification are expected to work in Media Production team in a media related industry.

Regulations for the qualification

National Certificate IV in Media Production will be awarded to those who are competent in units
1+2+3+4+5+6+7+8+9+10+11+12+13+14+15+
16+17+18+19+20+21+22+23+24+25

Schedule of Units

Unit	Unit Title	Code
1	Observe personal and work place hygiene practices	SOC07S1U01V1
2	Practice health, safety and security Practices	SOC07S1U02V1
3	Provide effective customer care	SOC07S1U03V1
4	Practice effective workplace communication	SOC07S1U04V1
5	Record Sound_R1	SOC07S1U05V1
6	Prepare audio assests_R1	SOC07S1U06V1
7	Perform basic sound editing	SOC07S1U07V1
8	Perform basic vision and sound editing	SOC07S1U08V1
9	Install and disassemble audio equipment _R1	SOC07S1U09V1
10	Assist with a basic camera shoot_R1	SOC07S1U10V1
11	Develop basic lighting skills and knowledge_R2	SOC07S1U11V1
12	Develop techniques for presenting to camera_R1	SOC07S1U12V1
13	Develop techniques for presenting Information on air_R1	SOC07S1U13V1
14	Present programs on air_R1	SOC07S1U14V1
15	Use social media tools for collaboration and engagement_R1	SOC07S1U15V1
16	Develop techniques for presenting information to camera	SOC07S2U16V1
17	Apply the principles of animation	SOC07S2U17V1

18	Create 2D and 3D animations	SOC07S2U18V1
19	Video production and post production	SOC07S2U19V1
20	Sound design for moving image productions	SOC07S2U20V1
21	Camera and lighting techniques for moving image production	SOC07S2U21V1
22	Practical skills for the moving image production	SOC07S2U22V1
23	Development and techniques for film and video editing	SOC07S2U23V1
24	Professional practice in the media	SOC07S2U24V1
25	Critical awareness and contextual understanding in the media	SOC07S2U25V1
Accreditation requirements		The training provider should have an office set up or similar training facility to provide the trainees the hands-on experience related to this qualification
Recommended sequencing of units		As appearing under the section 06

Packaging of National Qualifications:

National Certificate III in Media Production will be awarded to those who are competent in units 1+2+3+4+5+6+7+8+9+10+11+12+13+14+15

National Certificate IV in Media Production will be awarded to those who are competent in units 1+2+3+4+5+6+7+8+9+10+11+12+13+14+15+16+17+18+19+20+21+22+23+24+25

Unit Details

Unit	Unit Title	Code	Level	No of credits
1.	Observe personal and work place hygiene practices	SOC07S1U01V1	03	03
2.	Practice health, safety and security Practices	SOC07S1U02V1	03	03
3.	Provide effective customer care	SOC07S1U03V1	03	03
4.	Practice effective workplace communication	SOC07S2U04V1	03	03
5.	Record Sound_R1	SOC07S2U05V1	03	03
6.	Prepare audio assests_R1	SOC07S2U06V1	03	03
7.	Perform basic sound editing	SOC07S2U07V1	03	03
8.	Perform basic vision and sound editing	SOC07S2U08V1	03	03
9.	Install and disassemble audio equipment _R1	SOC07S2U09V1	03	03
10.	Assist with a basic camera shoot_R1	SOC07S2U10V1	03	03
11.	Develop basic lighting skills and knowledge_R2	SOC07S2U11V1	03	03
12.	Develop techniques for presenting to camera_R1	SOC07S2U12V1	03	03
13.	Develop techniques for presenting Information on air_R1	SOC07S2U13V1	03	03
14.	Present programs on air_R1	SOC07S2U14V1	03	03
15.	Use social media tools for collaboration and engagement_R1	SOC07S2U15V1	03	03
16.	Develop techniques for presenting information to camera	SOC07S2U16V1	04	12
17.	Apply the principles of animation	SOC07S12U17V1	04	12
18.	Create 2D and 3D animations	SOC07S2U18V1	04	12
19.	Video production and post production	SOC07S2U19V1	04	12
20.	Sound design for moving image productions	SOC07S2U20V1	04	12
21.	Camera and lighting techniques for moving image production	SOC07S2U21V1	04	12
22.	Practical skills for the moving image production	SOC07S2U22V1	04	12
23.	Development and techniques for of film and video editing	SOC07S2U23V1	04	12
24.	Professional practice in the media	SOC07S2U24V1	04	12
25.	Critical awareness and contextual understanding in the media	SOC07S2U25V1	04	12

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Unit No	Unit Title
1.	Observe personal and work place hygiene practices
2.	Practice health, safety and security Practices
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4.	Practice effective workplace communication
5.	Record Sound_R1
6.	Prepare audio assests_R1
7.	Perform basic sound editing
8.	Perform basic vision and sound editing_R1
9.	Install and disassemble audio equipment _R1
10.	Assist with a basic camera shoot_R1
11.	Develop basic lighting skills and knowledge_R2
12.	Develop techniques for presenting to camera_R1
13.	Develop techniques for presenting Information on air_R1
14.	Present programs on air_R1
15.	Use social media tools for collaboration and engagement_R1
16.	Develop techniques for presenting information to camera
17.	Apply the principles of animation
18.	Create 2D and 3D animations
19.	Video production and post production
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21.	Camera and lighting techniques for moving image production
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