

INDY NEIGHBORHOOD INFRASTRUCTURE PARTNERSHIP (INIP) GRANT

REQUEST FOR APPLICATIONS -- 2023



Beginning December 1, 2022, the Indianapolis Department of Public Works (Indy DPW) will accept proposals from community-based organizations (CBOs) for public infrastructure projects under a **cost-share** award program. Funds are available for new projects including roads, sidewalks and multi-use paths. In October 2022, the Indianapolis City-County Council passed Mayor Joe Hogsett's 2023 budget, allowing Indy DPW to award up to \$2 million in matching funds to community-based organizations for qualifying infrastructure projects.

PROGRAM DETAILS

AMOUNT OF FUNDING

DPW will award up to a preferred maximum of \$500,000 per project, **given a minimum 50% match by the applicant.**

APPLICATION PERIOD

The application period will be from December 1, 2022 to February 15, 2023. Awards will be announced in spring 2023.

PERIOD OF PERFORMANCE

Upon announcement of the conditionally selected projects, Indy DPW will execute a project agreement with the community-based organization (CBO) which states the scope of the project. CBOs will be required to register as a vendor to the City. Indy DPW will manage all project execution unless otherwise stated. 2023 partner projects may not see construction completed or even started in 2023. However, project funds will be encumbered until the completion of the project. CBOs will NOT hire contractors to perform the construction work. Rather, the construction contract will be awarded by the Board of Public Works to a contractor as selected by Indy DPW's standard project bid practices.

PROGRAM REQUIREMENTS

ELIGIBLE APPLICANTS

Non-profit, community-based organizations (CBOs) or towns located within Indianapolis/Marion County are eligible to submit a proposal. A CBO can be (but is not limited to) a community development corporation; economic improvement district; community center; neighborhood association; homeowners association; or educational organization (including charter schools, private schools and education foundations). Each organization may submit only one proposal per year. **Projects within Marion County's Excluded Cities are ineligible.**

ELIGIBLE PROJECTS

To qualify, submitted projects must meet the following minimum requirements:

- The project must be located in Indianapolis/Marion County; and,
- The project must be for construction of or improvements to public infrastructure—including roads, sidewalks, multi-use paths—located within in the existing public right-of-way at the time of project construction. (Donations of additional needed right-of-way from adjacent property owners may be considered for a proposed project.)

Ineligible uses of program funds include:

- Projects not within public right-of-way
- Alley resurfacing
- Land acquisition
- Utility relocation
- Railroad crossing upgrades
- Stormwater/sanitary sewer projects
- Streetscape decorative projects (signs, lights, pavers, gateway elements)
- Infrastructure projects required by city ordinance
- Streetlight installation or upgrades

LEVERAGED FUNDS

A minimum fifty percent (50%) cost share by the applicant is required for this program. A table of estimated cost units for standard project quantities is included below which includes costs for design and inspection fees. Certain in-kind contributions may be eligible to be considered as leveraged funds. *Examples include: right-of-way donation (which includes right-of-way appraisals) and engineering from qualified and licensed engineers.* The applicant must provide documentation of the proposed in-kind contributions and their value as attachments to the application. **Applications will not be considered without documented proof of a funding match, signed by the organization's treasure, CFO or equivalent representative.** Submissions with a higher overall percentage of funds leveraged by the applicant will see more favorable consideration. Being named an INIP award recipient will be conditional on the applicant's ability and willingness to participate once a final cost is determined by Indy DPW.

PROPOSAL SUBMISSION

Community-based organizations wishing to submit an application under this program must submit, at a minimum:

- Completed application form, signed by an authorized representative of the applicant
- A map displaying project location, site and size/scope, including photographs demonstrating existing infrastructure conditions
- Signed documentation of appropriate funding
- Letter(s) of support (maximum of 3)

SUBMISSION:

Submit applications to Indy DPW via email (DPWEngineering@indy.gov) by 5:00 P.M. on February 15, 2023. Or via U.S. mail, postmarked by February 15, 2023 and addressed to:

Indy Neighborhood Infrastructure Partnership
Department of Public Works
1200 S. Madison Ave, Suite 200
Indianapolis, IN 46225

SCORING & AWARD PROCESS

EVALUATION CRITERIA

Each proposal received will be scored by staff of the Department of Public Works, then submitted to a cross-departmental committee that will review the submitted proposals and make awards. Projects will be scored based on the following criteria:

- Present condition of infrastructure
- Construction feasibility
- Financial feasibility, including the proof of financial commitment from the community-based organization
- Environmental feasibility
- Project timeline
- Leveraged funds
- Economic development
- Community support
- Connectivity
- Equitable community development

Indy DPW will notify all applicants as to the result of their submissions in spring 2023. Organizations whose projects are selected must discuss the project with DPW staff. **Dependent upon applicant's budget availability and project evolution, additional cost-share in project change orders or cost increases may be required before or during construction.**

ESTIMATED COST UNITS

Estimate using the table below for this application. **Indy DPW will conduct a full site review to determine the final estimated project scope and cost before drafting a project agreement.**

TYPE	UNIT COST	UNIT	NOTE
Resurfacing	\$62	Per Foot Per Lane	Cost assumes 11-foot-wide lane
Concrete Street Patching	\$300	Per Square Yard	Costs assumes Concrete panel replacement and/or concrete joint repair
Multi-use Path	\$335	Per Linear Foot	Cost assumes 8-foot-wide lane
Sidewalk - New	\$131	Per Linear Foot	Cost assumes 5-foot-wide sidewalk
Sidewalk - Rehabilitation	\$108	Per Linear Foot	Cost assumes 5-foot-wide sidewalk

ADDITIONAL INFORMATION

Find examples of previously submitted and constructed projects through the Indianapolis Neighborhood Infrastructure Partnership program on the next page. Questions about the application process and scoring criteria may be directed to Indy DPW Engineering at DPWEngineering@indy.gov.

PROJECT EXAMPLES

SIDEWALK IMPROVEMENT: *The Oaks Academy, Columbia Avenue, 2021*



ROAD REPAIR: *Lake Charlevoix Neighborhood, Cherbourg Drive, 2021*



ROAD REPAIR: *MSD Wayne Township, Wayne Avenue and Henry Street, 2021*



MULTI-USE TRAIL with PEDESTRIAN BRIDGE: *MSD Decatur Township, S High School Road, 2019*



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APPLICATION FORM -- 2023



APPLICATION INFORMATION

COMMUNITY BASED ORGANIZATION (CBO) NAME:	
CBO MAILING ADDRESS:	
Address Line 2	
Address Line 3	
CITY, STATE, ZIP CODE:	
CBO CONTACT NAME:	
CBO CONTACT TITLE:	
CBO CONTACT PHONE NUMBER:	
CBO CONTACT EMAIL ADDRESS:	

PROJECT DESCRIPTION

TYPE OF WORK:	
PROJECT LOCATION:	
PROJECT DESCRIPTION (Background and Rationale for Project):	

COMMUNITY IMPACTS (Whom/What will your project impact?):

CONNECTIVITY (How will your project increase connectivity?):

DETAILED PROJECT BUDGET

TOTAL CONSTRUCTION COST ESTIMATE:	
TOTAL FUNDS LEVERAGED BY CBO:	
DESCRIPTION & SOURCE OF FUNDS LEVERAGED BY CBO APPLICANT: (If in-kind contributions included, attach appropriate documentation. If any funds are from a CBO partner, attach a commitment letter from the partner organization or individual.)	
USE OF LEVERAGED FUNDS:	
REQUESTED PROGRAM FUNDS:	